

AGENDA

Meeting: Southern Wiltshire Area Board
Place: Winterbourne Glebe Village Hall, Winterbourne Earls, Salisbury,
SP4 6HA
Date: Thursday 25 May 2023
Time: 7.00 pm

Including the Parishes of: Alderbury, Allington, Britford, Cholderton, Clarendon Park, Coombe Bissett, Downton, Firsdown, Grimstead, Idmiston, Landford, Laverstock & Ford, Newton Tony, Odstock, Pitton and Farley, Redlynch, West Dean, Whiteparish, Winterbourne, Winterslow

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Please direct any enquiries on this Agenda to Lisa Alexander (Senior Democratic Services Officer), direct line 01722 434560 or email lisa.alexander@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Richard Britton, Alderbury and Whiteparish
Cllr Andrew Oliver, Old Sarum & Lower Bourne Valley (Vice-Chairman)
Cllr Richard Clewer, Downton and Ebble Valley
Cllr Zoë Clewer, Redlynch & Landford
Cllr Ian McLennan, Laverstock
Cllr Rich Rogers, Winterslow & Upper Bourne Valley (Chairman)

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

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For assistance on these and other matters please contact the officer named above for details

	Time
<p>1 Election of a Chairman</p> <p>The Democratic Services Officer will open the meeting and call for nominations for a Chairman for 2023/24.</p>	7:00pm
<p>2 Election of a Vice-Chairman</p> <p>The Chairman will call for nominations of a Vice-Chairman for 2023/24.</p>	
<p>3 Welcome and Introductions</p>	
<p>4 Apologies</p>	
<p>5 Minutes (<i>Pages 1 - 14</i>)</p> <p>To approve and sign as a correct record the minutes of the previous meeting held on Thursday 23 February 2023.</p>	
<p>6 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>7 Chairman's Announcements</p> <p>To receive Chairman's Announcements.</p>	
<p>8 Information Items (<i>Pages 15 - 50</i>)</p> <p>To note the written reports and updates in the agenda pack or distributed on the night:</p> <ul style="list-style-type: none"> • Wiltshire Council Updates: <ul style="list-style-type: none"> 1. Cost of Living 2. Independent Visitor Scheme 3. Family Help Hubs 4. National Numeracy Day • Fire & Rescue Service – (update to follow) • Healthwatch Wiltshire • BSW Together (Integrated Care System) • Community First • Current consultations: https://wiltshire.objective.co.uk/portal/ 	

9	<p>Matters of Community Wide Interest</p> <p>a) Parish Councils and Community groups</p> <p>b) Community Policing – local issues and priorities (written update to follow)</p> <p>In attendance: Inspector Tina Osborn</p>	7:15pm
10	<p>Wiltshire Victoria County History Trust Project</p> <p>Hear from James Holden of the Wiltshire Victoria County History Trust about their new work researching and writing the detailed local history of south east Wiltshire, including villages from Idmiston and Porton in the north to Alderbury and the Grimsteads in the south.</p>	7:25pm
11	<p>Environment Showcase</p> <p>Hear from Nadder Community Energy and Wiltshire Council’s new Woodland Officer.</p>	7:40pm
12	<p>Roundbarrow Nature Reserve (Pages 51 - 52)</p> <p>A brief update on this new initiative is attached for information.</p>	8:00pm
13	<p>Changes to Landline Telephones (Pages 53 - 56)</p> <p>A brief update by Catherine Cosgrove, BT Senior Manager.</p>	8:05pm
14	<p>Area Board End of Year Report (Pages 57 - 64)</p> <p>A presentation on the attached End of Year Area Board report, including updates regarding a new Health & Wellbeing sub-group and collaboration with the NHS Integrated Care Board regarding future neighbourhood collaborative arrangements.</p> <p><i>Officer: Karen Linaker, Strategic Engagement & Partnership Manager</i></p>	8:10pm
15	<p>Local Highways and Footpath Improvement Group (LHFIG) Update (Pages 65 - 86)</p> <p>To note the minutes and consider any recommendations for funding arising from the last LHFIG meeting held on 10 May 2023, as detailed in the attached report.</p> <p>Recommendations for LHFIG funding are:</p> <ul style="list-style-type: none"> • 4b – A30 Firsdawn Speed Limit Assessment – £1,450 • 4e – The Portway Dropped Kerbs and Pedestrian Crossing Warning Signs – £4,020 	8:25pm

To consider any funding requests as set out in the attached report and summarised below.

Officer: Karen Linaker, Strategic Engagement & Partnerships Manager

Budgets for 2023/24:

Community Area Grants (CAG)	Older & Vulnerable Adults (O&VA)	Young People Grants (Youth)
£22,642	£7,700	£19,321

Ref/Link	Grant Details	Amount Requested
ABG981	Alderbury Preschool – New Building Total project cost £16,239	£5000 CAG
ABG1094	East Grimstead Reading Room – Courtyard Refurbishment Total project cost £15,973	£3000 CAG
ABG1146	Pitton Community Store Ltd – Community Shop Total project cost £12,125	£5000 CAG
ABG1153	Phoenix Stars – Equipment for Old Sarum Gym Total project cost £15,105.40	£5000 CAG
ABG1154	River Bourne Community Farm CIC – Improved toilet & wash facilities. Total project cost £15,500	£5000 CAG
ABG1162	Winterbourne Cricket Club – Equipment uplift Total project cost £3,935.38	£1967.69 CAG
ABG1180	Old Sarum & Longhedge CIO – LED light installation Total project cost £5,884.35	£2500 CAG
ABG1125	The Winterslow Friendship Day Centre – Homecooked meals for elderly Total project cost £8,000	£3000 O&VA
ABG873	Buzz Action Foundation CIO – Nomansland, Landford & Hampworth Youth Club Total project cost £8,720	£3000 Youth
ABG1164	Alderbury Parish Council – Circus Skills pop ups Total project cost £1,875	£500 Youth

17 **Outside Bodies & Working Groups** (Pages 93 - 102)

8:55pm

The Area Board is requested to:

- a. Appoint named Members as Lead representatives to Outside Bodies, Non-Priority Working Groups and to the LHFIG, as set out at Appendix A;
- b. Note the LHFIG Terms of Reference as set out in Appendix B.

18 **Close**

9:00pm

Future meeting dates:

- 15 July 2023 Area Board Summer Social Event
- 7 September 2023 7-9pm
- 22 February 2024 7-9pm

Area Board Funding deadlines are 4 Area Board Funding deadlines are 4 weeks prior to the meeting date. Contact karen.linaker@wiltshire.gov.uk for further information.

MINUTES

Meeting: Southern Wiltshire Area Board
Place: Alderbury Village Hall
Date: 23 February 2023
Start Time: 7.00 pm
Finish Time: 9.19 pm

Please direct any enquiries on these minutes to:

Lisa Alexander (Senior Democratic Services Officer), (Tel): 01722 434560 or (e-mail) lisa.alexander@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Richard Britton, Cllr Andrew Oliver (Vice-Chairman), Cllr Richard Clewer, Cllr Zoë Clewer, Cllr Ian McLennan and Cllr Rich Rogers (Chairman)

Wiltshire Council Officers

Lisa Alexander, Senior Democratic Services Officer
Parvis Khansari, Corporate Director - Place
Karen Linaker, Partnership and Engagement Manager

Partners

Wiltshire Police – Inspector Tina Osborn
Highways England – Chris Hilldrup & Paul Warner

Total in attendance: 60

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
102	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Rich Rogers, welcomed everyone to the meeting of the Southern Wiltshire Area Board.</p>
103	<p><u>Apologies</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Chris Wood – Fire & Rescue • Ruth Wilson – Carers Support
104	<p><u>Minutes</u></p> <p>Decision</p> <p>The minutes of the previous meeting held on 17 November 2022, were agreed as a correct record and signed by the Chairman.</p>
105	<p><u>Declarations of Interest</u></p> <p>In relation to item 13, Area Board Funding, the following declarations were made:</p> <p>Cllr Ian McLennan's declared a Non-Registerable Interest, in that his daughter was the applicant for the Sounds Better 2022 CIC application. He left the room and did not take part in the discussion or vote on this application.</p> <p>Cllr's Zoe & Richard Clewer noted a non-disclosable Personal Interest, in relation to the Phoenix Stars application, as their daughter had attended the club. For openness, both Members opted not to take part in the discussion or vote on this application.</p>
106	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <p>Cost of Living</p> <p>Wiltshire Council is continuing to provide targeted support in response to the cost of living crisis, specifically aimed at residents, businesses, schools and council staff. The dedicated cost of living page and wellbeing hub on the Wiltshire council website provides a useful landing site of resources and support available. Further cost of living payments are to be made to eligible residents throughout the year and alternative fuel payments of £200 are also being made to those not on mains gas energy, administered by electricity providers.</p>

	<p>The AB would also continue to support community led initiatives in the Southern Wiltshire Area, many of which could be found on the interactive community directory.</p> <p>Bus companies were currently offering discounted travel in the area, until 31 March, where bus users could travel on most routes in the county for just £2 or less for a single fare. This initiative was funded by central government and was aimed at encouraging more bus use across the county and to provide support during the cost of living crisis.</p> <p>Wiltshire Council's friendly library staff continued to play their part too, by working with Warm and Safe Wiltshire and The Rural Communities Energy Support Network, to assist residents seeking basic energy advice and guidance. Libraries would be collection points for Warm Packs, which include a hot water bottle and blanket, for anyone who would benefit from some free essentials.</p> <p>Potholes</p> <p>The particularly cold weather over the festive period had resulted in a higher than average number of potholes. During Dec, a total of 3000 potholes were reported on the My Wilts app; a five-fold increase on the number usually reported. As such, parish stewards had been prioritising making roads safe, with further work planned for later in the year when the conditions were preferable for long-term repairs.</p> <p>Budget</p> <p>On 21 February, Wiltshire Council approved a 2.99% budget increase and a further 2% to the adult social care levy. In the budget, additional spending had been allocated towards care for the vulnerable, families, children, waste and recycle services, highways, and transport, whilst £200million was also allocated to capital projects. These were difficult times, but through sound management, Wiltshire Council stood in a financially resilient position which balanced the protection of services whilst minimising the burden on residents.</p> <p>Neighbourhood Collaboratives</p> <p>Since the last meeting of the Area Board, the Chairman had attended a Neighbourhood Collaboratives Workshop aimed towards developing an integrated approach to improving community health and wellbeing. The approach was centred on 6 key principles and had already begun running pilot schemes in various parts of the county. The area board would play a key part in this initiative and had already started to have discussions with key stakeholders in the partnership. Further updates would be presented at future AB meetings.</p>
107	<p><u>To note the written reports and updates in the agenda pack or distributed on the night</u></p> <p>The Board noted the written updates published in the agenda and in supplement 1, which were:</p>

	<ul style="list-style-type: none"> • Fire & Rescue Service • Wiltshire Council Update - King Charles III Coronation - Community Celebrations • Healthwatch Wiltshire • Community First • BSW Together (Integrated Care System) • Current consultations: https://wiltshire.objective.co.uk/portal/
108	<p><u>Matters of Community Wide Interest</u></p> <p>Parish Councils and Community groups</p> <p>Jessica Tarrant, Community Development Officer - Abri Housing gave an update on the Good Grub Club community project at Longhedge, which had been funded by the Board at a previous meeting.</p> <p>The initiative had been formed in 2017 to tackle school holiday hunger, by teaching families to create meals from scratch and learn new skills through cooking sessions. The project was supported by partners including GPs and Health Visitors.</p> <p>As well as cooking meals, there were sports sessions and the provision of ingredients to take away so that further healthy meals could be created at home. The initiative was free for all to attend.</p> <p>Community Policing – local issues and priorities - Inspector Tina Osborn</p> <p>Following the changes to the structure in January, Tina would now be responsible for the Salisbury area NHPT and for the Response Teams, which would better enable her to target the local priorities.</p> <p>There had been an increase in shed and vehicle break ins, mainly to vans for power tools. Tina urged people not to store tools in vehicles overnight.</p> <p>There had also been reports of incidents involving the use of catapults in Downton.</p> <p>A video was shown detailing CCTV footage of a relay theft. The video can be seen here: https://youtu.be/8pffcngJJq0</p> <p>A relay theft is where high value vehicles which are keyless are stolen from outside homes by using a device which can steal the key signal. These crimes are very difficult to investigate and solve, as the identity of the vehicle is quickly changed making it difficult to track the vehicle down.</p> <p>Tina recommended the use of a Faraday pouch, to keep these keys in, as they</p>

	<p>provide protection from signal theft.</p> <p><u>Questions and comments:</u></p> <ul style="list-style-type: none"> • Would the weekly crime updates from PCSOs on the social media site start back up again? <u>Answer</u> - Yes the system broke, but it would be back up and running soon. • The regular Police visit through the village of Coombe Bissett had not happened for a while now. Would Police visibility be improved? <u>Answer:</u> - The NHPT was now smaller than it used to be. There is a dedicated Police Officer for the southern area community area who still made visits to the parishes when possible. Parishes can make contact with the local NHPT to ask them to drop into a coffee morning or organised club or session. <p>c) Silver Salisbury Outreach Programme – written update</p>
109	<p><u>Meet Chris Hilldrup, Highways Agency</u></p> <p>Chris Hilldrup - Route Manager Wiltshire, South West Operations at National Highways, accompanied by Paul Warner provided an overview of his role and area of current work.</p> <p>Part of his work involved making sure the right people were brought together to progress workstreams, to identify area of need across the network and feasibility studies.</p> <p>Chris would be working with the council at county hall once a week to enable cooperative working with the aim of being more present and joined up.</p> <p>In and around the Salisbury area there were many schemes that National Highways was working on. One of the projects which Chris had been involved with when he first came to the area was the Salisbury River Park project, in partnership with the Environment Agency.</p> <p>Chris was now working in partnership with the council on a study to improve the underpasses around Salisbury. Four had been identified for improvements to lighting to promote a feeling of safety by users.</p> <p>Other areas of work included improved road markings and surfaces, drainage issues, pumping station condition, upgrading traffic signals and air quality.</p> <p>The A36 Southampton Road section of the network impacted the southern Wiltshire community area the most. A £20m investment had been made to enable improvements, studies would look at different models and information would be drawn from partners including Wiltshire Council (WC) and Salisbury</p>

City Council (SCC). Any work taken forward must not impact negatively on other areas of the road network.

The model for Southampton Road was currently going well, with testing underway. It was estimated that any visible construction work would not start until around 2025.

Questions and comments:

It was good to have you here talking about solutions to the A36, it was positive to see that there was now a tangible scheme to address the problems.

Years ago the Highways Agency said they would oppose significant development in Alderbury as the A36 was at its capacity. Since then there has been further development, however, during all of the consultation the Highways Agency had been silent. What was your position on development that feeds into the A36? Answer: We are statutory consultees in the planning process, there are increased demands and over periods of time the 'significant number' of development would change. I would need to take that question away and feedback.

In Harnham traffic is at peak. On the development sites, 82 of the 920 houses had been built. Existing residents were horrified with the traffic. The developments in Harnham would affect the whole of the road network. The gyratory was particularly tricky. There was also a Heat Project (hospital programme) for better access to consider. This would include a university faculty beside it, putting more traffic into the city on the A36.

Answer: I have shared material you sent me to counter parts at WC, as the roads you mention are not in my gift to comment on. We do consider the linkage of roads such as the Harnham Gyratory when we carry out our study. I cannot advise but I can attend a meeting with the SCC and listen/observe.

What is the expected increase to the flow of traffic through Salisbury after the work is completed?

Answer: We look at the existing system and any large development known to take place. We also have national accredited guidance on how traffic will grow, at various levels. We apply all of the accumulative affects to the network; this enables us to have a reasonable idea on changes on the road network. We will look at the levels of increase and see how much we can reduce it by, but we are not able to give you a figure at this stage

What was National Highways doing with Active Travel?

Answer: The chosen scheme would include aspects such as improvements to crossing facilities. It was a balancing act, as it was not possible to stop people from driving. There would be elements which could be looked at to make it safer and quicker for users.

In Landford we had been looking to see if it was possible to get Lorry Sat Nav routes changed to make users take different routes. There were 3 access routes into the New Forest National Park (NFNP), and lorry and van drivers often take a short cut through the forest.

Answer: There was no way NH could influence the large tech companies that operate the Sat Nav's. We do work with the National Haulage Association, but they also are unable to influence the navigation systems.

Were there any small wins you could offer to improve this in the NFNP with small signage or other measures?

Answer: Yes, we may be able to try to identify small projects if there was the identification need.

For the A36, a cut through Alderbury is the alternative approach road and Laverstock the rat run on the other side. Laverstock PC would like to be involved with any discussions with you and SCC.

Answer: It was very difficult to stop rat-run traffic as those doing it were local people.

For the communities along the A36, when a scheme is devised which could help the A36 issues, that community/parish has to pay for the scheme and often they cannot afford them. Was there a better way around that?

Answer: If a village wanted to put something on the side of our network, they would need to pay the fees for the design scheme, unfortunately there was no such thing as a simple scheme, even a simple signpost must be designed to the scrutiny of our scheme requirements with surveys etc

With regards to Active Travel, there were currently 11 submissions with one relevant to this AB for Longhenge.

There is a disconnect with cutting and verges – if we could clear as we cut that would be better.

How do you aim to make the A36 a tolerable route for cyclists to use, it is horrible at the moment. For large parts of A36 cyclists do not have any option. Overview for through traffic, what can be done to manage that in a national sense?

Answer: The A36 is part of the strategic road network and intended for the movement of goods/freight and will always remain a very busy road. I understand your reservations in terms of cycling, however there are limitations as we are limited to the footprint of the road and cannot extend. Under a designated funds scheme, we have identified 13 locations which are being considered along the A36 where we are studying issues.

The Area Board thanked Chris and Paul for attending to share information and welcomed further updates.

Any additional questions to Chris could be sent to him via the Strategic

	Engagement & Partnership Manager karen.linaker@wiltshire.gov.uk
110	<p><u>Wiltshire Council's Highways Investment Programme</u></p> <p>The Board discussed the 2023-2030 Highways Investment Programme for the Southern Wiltshire Area as detailed in the report attached to the agenda.</p> <p>The Chairman gave a presentation by division area of schemes included in the programme and proposed additional schemes which would be fed back to the Highways Maintenance Team for consideration.</p> <p><u>Questions and comments:</u></p> <ul style="list-style-type: none"> • Winterbournes – Was there a separate priority list for schemes dealing with more structural needs? <u>Answer:</u> Parvis Khansari, Director Place - Drainage and other ancillary works where we are aware of other issues, are carried out first, before any repair to the surface. Footways were part of separate funding and projects. • Cllr Z Clewer - Add in Stop Lane & New Road in Landford to the schemes for consideration.
111	<p><u>Make a Friend be a Friend - Update</u></p> <p>This item was postponed to a future meeting due to the unavailability of the speaker.</p>
112	<p><u>Area Board Work Plan Update</u></p> <p>Karen Linaker, Strategic Partnership Engagement Manager and Lead Members for the Boards priorities, each provided an update.</p> <p>Addressing Environmental Issues – Cllr Andy Oliver</p> <ul style="list-style-type: none"> • strong collaboration with Climate Change team • support new and existing school initiatives • explore potential for new solar panel projects • support Salisbury-Amesbury cycle route initiative <p>Youth Engagement & Rural Outreach – Cllrs Ian McLennan & Zoe Clewer</p> <ul style="list-style-type: none"> • Rural Youth Outreach Project (RYOP) – February engagement in Laverstock • Winterslow Youth Club re-started with new volunteer team supported by RYOP • Streetwatch schemes and PSPO ongoing • 2023 youth employment and volunteering events being planned

	<p>Older People & Vulnerable Adults, Health & Wellbeing – Cllr Rich Rogers</p> <ul style="list-style-type: none"> • 2 new silent disco events being planned for Redlynch and Winterbourne • Make A Friend Be A Friend initiative in Downton and Redlynch • Silver Salisbury Outreach successfully delivered • New dementia initiative for Downton and outlying areas • 8 warm spaces supporting cost of living crisis
113	<p><u>Local Highways and Footpath Improvement Group (LHFIG) Update</u></p> <p>The Board noted the minutes from the last LHFIG meeting held on 8 February 2023 and considered the recommendations for funding within the report.</p> <p><u>Questions:</u></p> <p>Cllr Oliver noted that work to the East Gomeldon railway arch had been put on hold to seek approval. The funding for this had now been secured so could the work move forward again?</p> <p><u>Answer:</u> The Chairman confirmed that if the costs had been absorbed then yes, the work could move forward.</p> <p>Decision:</p> <p>The Area Board approved LHFIG funding to the following schemes:</p> <ul style="list-style-type: none"> • 4c - A338 Tidworth Road / Church Road Junction Visibility Improvements - £5913.75 • 4h - School Keep Clear Markings – Newton Toney - £1939.94 • 4k - Moot Lane Playground Warning Sign £375 • 4o - Bowers Hill Street Nameplates - £508.50
114	<p><u>Area Board Funding</u></p> <p>The Board noted the remaining budgets and considered the applications for funding as set out in the Funding Report attached to the agenda.</p> <p>Applicants present were invited to speak in support of their projects, followed by any questions.</p> <p><u>Area Board Initiative Applications:</u></p> <p><u>Youth Employment Event</u> (transport to get young people to the venue) – Requested £500 from the Youth budget.</p> <p><u>Decision</u> The Area Board Initiative - Youth Employment Event was awarded £500 of</p>

Youth funding.

Reason

The application met the Grants Criteria for 2022/23.

Volunteers Fair

Requested £250 from the Health & Wellbeing budget.

Decision

The Area Board Initiative – Volunteer Fair was awarded £250 of Health & Wellbeing funding.

Reason

The application met the Grants Criteria for 2022/23.

Volunteers Fair

Requested £250 from the Youth budget.

Decision

The Area Board Initiative – Volunteer Fair was awarded £250 of Youth funding.

Reason

The application met the Grants Criteria for 2022/23.

Winterslow Youth Club (Funding Boost)

Requested £500 from the Youth budget.

Decision

The Area Board Initiative – Winterslow Youth Club was awarded £500 of Youth funding.

Reason

The application met the Grants Criteria for 2022/23.

The Area Board thanked Karen Linaker for the work she had contributed on the grants.

Community Area Grant Applications:

Whiteparish Cricket Club

Patio and outside improvement project, requested £5000
Applicant, Mike Coulshed spoke in support of the application.

Decision

Whiteparish Cricket Club was awarded £5000 of Community Area Grant funding towards the Patio and outside improvement project.

Reason

The application met the Grants Criteria for 2022/23.

Winterslow Village Hall

Hall improvement project, requested £5000

Applicant Clive Broadley spoke in support of the application.

Questions:

This is a large project with phases, the Area Board had supported other elements in the past, would you be returning with other applications in the future, or do you plan to ask the PC to plan for future funding?

Answer: The PC had included future help towards the project as part of its forthcoming years budget.

Cllr R Clewer - There was a distinction between PCs and village halls, we need to do what we can to help the bodies to plan for the future maintenance of village halls, as there was no guarantee that Area Boards would continue to have funding into the future.

Decision

Winterslow Village Hall was awarded £5000 of Community Area Grant funding towards the Hall Improvement project.

Reason

The application met the Grants Criteria for 2022/23.

Older & Vulnerable Grants:

Whiteparish Surgery

Support Group hall hire and refreshments, requested £468.

Applicant Dawn Beauchamp spoke in support of the application.

Questions:

Cllr R Clewer, chair of the Integrated Care Partnership, praised valuable initiative noting that the model could be rolled out across the county.

Cllr Z Clewer asked that any learnings from the project could be shared with other GP surgeries wishing to replicate the initiative.

Decision

Whiteparish Surgery was awarded £468 of Older & Vulnerable funding towards the Support Group project.

Reason

The application met the Grants Criteria for 2022/23.

Redlynch Parish Council

Silent Disco project requested £400

Applicant Nicky Ashton spoke in support of the application.

Decision

Redlynch Parish Council was awarded £400 of Older & Vulnerable funding towards the Silent Disco project.

Reason

The application met the Grants Criteria for 2022/23.

Winterbourne Glebe Hall

Silent Disco project, requested £347.

Applicant Maureen Atkinson spoke in support of the project.

Decision

Winterbourne Glebe Hall was awarded £347 of Older & Vulnerable funding towards the Silent Disco project.

Reason

The application met the Grants Criteria for 2022/23.

Sounds Better 2022 CIC

Creative Arts project for people with dementia, requested £2998.50

Applicant Liv McLennan spoke in support of the application.

Cllr Ian McLennan left the room during consideration of this application and did not take part in the discussion or the vote.

Decision

Sounds Better 2022 CIC was awarded £2998.50 of Older & Vulnerable funding towards the Creative Arts for people with dementia project.

Reason

The application met the Grants Criteria for 2022/23.

Old Sarum Community Centre Cmmtt

Pantry Project, requested £1637.25

Decision

Old Sarum Community Centre Cmmtt was awarded £1637.25 of Older & Vulnerable funding towards the Pantry project.

Reason

The application met the Grants Criteria for 2022/23.

Young People Grants:

Phoenix Stars

Requested £912

Applicant Jane Usher spoke in support of the application.

Cllr Richard Clewer and Cllr Zoe Clewer did not take part in the discussion or the vote on this application.

Cllr Britton congratulated the applicant on the success of the club.

Decision

Phoenix Stars was awarded £912 of Youth funding towards the project.

Reason

	<p><i>The application met the Grants Criteria for 2022/23.</i></p> <p><u>The Bridge Youth Project</u> Mentoring scheme project requested £5000 Applicant Emma Walters spoke in support of the application.</p> <p><u>Decision</u> The Bridge Youth Project was awarded £5000 of Youth funding towards the Mentoring Scheme project.</p> <p><u>Reason</u> <i>The application met the Grants Criteria for 2022/23.</i></p>
115	<p><u>Close</u></p> <p>The Chairman drew attention to the future meeting dates and closed the meeting.</p> <p>Future meeting dates (7-9pm):</p> <ul style="list-style-type: none"> • 25 May 2023 - Winterbourne Glebe Village Hall • 7 September 2023 • 22 February 2024

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Area Board Briefing Note – Cost of Living Crisis

Service:	Executive Office
Date prepared:	24/4/23
Further enquiries to:	Will Oulton
Direct contact:	William.Oulton@Wiltshire.gov.uk

With inflation and energy costs still high, Wiltshire Council continues to provide support to people through the cost-of-living crisis. Wiltshire Council has a range of advice and support at www.wiltshire.gov.uk/cost-of-living.

Energy Support

The Government recently extended its energy price guarantee for an additional three months until the end of June 2023, which limits the amount suppliers can charge per unit of energy used. However, the £66/£67 monthly payments that most residents were receiving from their energy supplier since October 2022, as part of the Energy Bills Support Scheme (EBSS), recently came to an end. With this in mind, and in addition to the continuing high inflation, Wiltshire Council continues to provide a range of support to those most in need.

The council is continuing to allocate funding to those who were not eligible for payments through the EBSS. So far, the council has allocated £510,000 through the Government's EBSS Alternative Fund and a further £172,600 through its Alternative Fuel Payment Scheme for people who don't have a domestic electricity supplier. More information on this can be found at [Overview - Wiltshire Council](#).

Household Support Fund

The council has allocated all of its funding from the 2022/23 phase of the Government's Household Support Fund, but recently had confirmation that it had received more than £5.4m to allocate during 2023/24. The Household Support Fund is provided by the Department for Work and Pensions and is in place to support households that would otherwise struggle to buy food or pay essential utility bills or meet other essential living costs to help them during the current cost-of-living challenges. The council is in the process of finalising its plans for the fund and will have more information soon.

Support in Libraries

Although the temperatures have risen, Wiltshire Council's libraries continue to be there for people who need them, providing anyone with a warm and friendly welcome. The council continues to work with Warm and Safe Wiltshire and The Rural Communities Energy Support Network to assist residents seeking basic energy advice and make referrals to experienced energy advisors in all but its smallest libraries. In total, 1,462 warm packs were handed out at libraries, which contained a thermal mug, a fleece blanket and a hot water bottle with a cover. More packs may be available later this year. All libraries can signpost people to community partners and agencies that can support people through the

rising cost of living. Wiltshire Libraries are also working with the Good Things Foundation to distribute free SIMs and mobile data to people in need. The [National Databank scheme](#) is supported by UK mobile networks including Vodafone, O2 and Three. More information can be found at <https://www.wiltshire.gov.uk/libraries-news>.

Interactive Directories

Last year Wiltshire Council set up an interactive directory, which continues to be available, so people could easily find local food providers and warm spaces near to them at just a few clicks of a mouse. The council will soon be engaging with all the local groups that registered to be included on the directory to establish what support is still available in the county and what the plans might be for the future so that it has a clear picture of what might be needed.

Work of Area Boards

All 18 of Wiltshire Council's Area Boards have also been working on a number of projects and initiatives to support people in the county's community areas. Multiple Area Boards have hosted warm and safe community events, bringing together a range of partners to showcase what support they can offer to residents. They have coordinated the production, printing and distribution of local cost of living information leaflets to specifically targeted residential areas through officers, volunteers and councillors. Some have worked with community groups to draw in multiple sources of funding to develop small emergency hardship funds that agencies can refer suitable residents to. In partnership with food banks and community organisations, the area boards have also provided a range of useful products free of charge to suitable residents including slow cookers and electric blankets.

Bus Passes

The council also recently confirmed that all holders of Wiltshire concessionary bus passes can continue using their pass to travel at any time on local bus services during April. Normally, concessionary bus passes for older and disabled people cannot be used to travel before 9.30am on weekdays, but Wiltshire Council agreed with bus operators to temporarily lift this restriction from 1 September 2022. The offer is eligible on all local buses that operate within the Wiltshire Council area, or for any bus journeys that begin in Wiltshire. Concessionary passes cannot be used to board a bus within the Borough of Swindon before 9.30am on weekdays.

Holiday Activities

The council has been delivering the Holiday Activity and Food programme, known locally as FUEL during the Easter holidays and this will continue in the Summer and Christmas school holidays in 2023. The FUEL programme is funded by the Department of Education and will deliver camps in ten areas across the county where there is the greatest level of need. At FUEL camps children receive a nutritious lunch each day and are given the opportunity to take part in a range of practical, physical and hands on activities including robotics workshops, circus skills, sporting sessions, Olympic kit, talent shows, and arts and crafts.

Area Board Briefing Note – Independent Visitor Scheme

Service:	Quality Outcomes for Children and Families
Date prepared:	08/03/2023
Further enquiries to:	Jesnie Barry, Independent Visitor Scheme Manager
Direct contact:	Jesnie.Barry@wiltshire.gov.uk; 07760178875

The Independent Visitor Scheme needs more volunteers! Independent Visitors are adult volunteers who are matched with young people in care to visit, advise and befriend them. We currently have nearly 70 approved and matched Independent Visitors but with over 400 young people in care in Wiltshire, we need more to provide this vital and life changing service.

Volunteers are asked to give a long term commitment to visit a young person every 3-4 weeks, for a couple of hours, to have fun, try new things and build a strong and lasting relationship. Training and ongoing support is provided, with all expenses covered.

If anyone is interested, please could they get in contact with IVScheme@Wiltshire.gov.uk for more information on how to apply!

Area Board Briefing Note – Family Help

Service:	Family and Children’s Commissioning
Date prepared:	5 January 2023
Further enquiries to:	Lucy-Anne Bryant
Direct contact:	lucy-anne.bryant@wiltshire.gov.uk 01225 718068

Family hubs are part of the Government manifesto promise to support children and young people up to the age of 19, or 25 if they have SEND. In Wiltshire we will refer to them as part of our Family Help offer. This is to remove the implication of the support being purely building based.

We have a vision that all children, young people and families will be enabled and empowered to live their healthiest, most fulfilled lives by having easy and timely access to a locally integrated network of hubs, supported by an online offer. This will bring preventative and early help-support and information services together from all sectors to ensure a county wide delivery that is seamless, relationship based and trauma informed, empowering families to be resilient and live their healthiest, most fulfilled lives.

The Government requires the delivery of a universal core offer which will consist of:

- Maternity services
- Health visiting
- Mental health support
- Infant feeding advice with specialist breastfeeding support
- Safeguarding
- Services relating to Special Educational Needs (SEND)

As well as additional services to include and not limited to:

- Activities for children 0-5
- Birth registrations
- Debt and welfare advice
- Domestic abuse support
- Early language support
- Financial support (2year-old entitlements, 30 hours, universal credit childcare offer, tax-free childcare)
- Health visiting
- Housing
- Infant feeding
- One to one targeted family support services
- Mental health services (beyond Start for Life parent-infant mental health)
- Midwifery/maternity
- Nutrition and weight management
- Oral health improvement

- Parent-infant relationships and Perinatal Mental Health Support
- Parenting support
- Parental Relationship Support
- SEND support and services (inclusive of the Start for Life period)
- Stop smoking support
- Substance (alcohol/drug) misuse support
- Support for separating and separated parents
- Youth justice services
- Youth services-universal and targeted

These services can be either delivered by the Local Authority or Health providers, or they can be commissioned out to private providers or organisations in the Voluntary and Community Sector. Many of these organisations and arrangements already exist and will use the hub facilities where possible.

The first step to developing this countywide service is to work with the communities and ask them what they want and how they want it made available.

An online consultation was launched on 12 January and will run for 12 weeks. There will be face to face consultations in every community area during February and March for families to have their say in how the service can be developed and for them to express the needs for their area. We recognise that the solution for each area is likely to vary dependent on the needs and wishes of the families.

We have asked similar questions in relation to community connecting via the health service, but this is different and very family focussed.

It is important that families are aware of the consultation and that we reach families who do not normally engage with the Local Authority around service delivery, so please can you share with your partners and communities so that we can get a very comprehensive view from families.

Please see the attached poster for further information, and please contact us if you have any queries on FamilyHelp@wiltshire.gov.uk

FAMILY HELP SURVEY



- ?** Are you a parent or parent to be?
- ?** Are you a young person who needs help and advice?
- ?** Do you know how you can find out information on help available for you and your family?



We want to hear your views on family services and how you'd best like to access them. Please take this short survey and help us shape services for the future.

Web link:
survey.wiltshire.gov.uk/snapwebhost/s.asp?k=167422754798

Wiltshire Council

**Area Board Briefing Note –
Multiply Offer**

Service:	Multiply – Employment and Skills Service
Date prepared:	13th April 2023
Further enquiries to:	Catherine Brooks – Multiply Officer
Direct contact:	Catherine.brooks@wiltshire.gov.uk

National Numeracy Day – 17th May 2023

The Multiply project is here to support those aged 19 years or older and do not already have a GCSE at grade C (or equivalent) in maths, you can take part in a number of free courses which are face to face or online.

These courses are designed to up skill and support individuals to better themselves. The UK’s numeracy levels are significantly below the average for developed countries. 49% of the UK’s working-age population have the expected numeracy levels of a primary school child.

Email multiply@wiltshire.gov.uk to find out what events are on near you during National Numeracy Day on the 17th of May this includes a stand in The Shires Trowbridge and Salisbury Library. Our team look forward to meeting you and are able to give you more information or to have an informal ‘Number Natter’!

You can also visit www.workwiltshire.co.uk/multiply to find out more and see what courses are already available and being delivered by our partners.

Any questions or more information? Please email Catherine Brooks, Multiply Officer

Catherine.brooks@wiltshire.gov.uk

Thank you to our Healthwatch Heroes

We're celebrating our 10th birthday by thanking everyone who has shared their story with us over the last decade. With your help, we've been able to help improve health and social care services for everyone.

Whether you spoke to us at an event, over the phone, or left a comment online – we want you to know it mattered. Because of you, we've raised awareness of some of the big issues, and championed change where it's needed. So to mark the 10th anniversary of Healthwatch, we're saying thanks to you, **our Healthwatch Heroes**.

We're also saying thank you to **our partners** – because only by working with incredible groups, charities and organisations have we been able to shine a light on what local people want and need from their care.

And to **health and care professionals** – your commitment to listen to what people are saying and striving to improve services for everyone has made all the difference.

But the biggest thank you has to go to **our amazing volunteers**, because without your passion and commitment, nothing would have been possible. We can't do it without you!

A decade of highlights

Highlights of the last 10 years include:

- Winning two national Healthwatch awards! The first one in 2018 for [our Young Listeners project](#). The second in 2020 for [helping to improve care and support for people living with dementia](#).
- Launching our [Community Cash Fund grant scheme](#) to help local health and wellbeing projects get off the ground.
- Setting up our [Wiltshire Mental Health Open Forum](#) which now has more than 80 members. They created [a guide to local mental health support](#), which since its



launch in 2021 has been downloaded more than 500 times.

- [Gathering your feedback](#) and providing [a trusted source of information](#) throughout the Covid-19 pandemic.
- [Helping to improve online mental health services](#) for children and young people.
- Showing how your views have been used to [make changes at Great Western Hospital](#).

We've been so privileged to be able to talk to so many people over the years, including military families, people with autism, young people from the LGBTQ+ community, people living with dementia, people with mental ill health, carers, hospital patients, and care home residents. In the last year alone, we've heard the views and experiences of more than 2,500 people.

Thank you to everyone who shared their story with us over the last decade. Please continue to tell us what you think so we can champion your views both locally and nationally.

Here's to the next 10 years!

Update for Wiltshire Area Boards

April 2023

Falls Work Programme

Wiltshire ICA continue to prioritise the Falls work programme. This includes using short-term funding to purchase additional Raizer chairs with training support to ensure that staff are equipped and confident to respond to falls where appropriate.

This is targeted at the Community and Reablement teams, and Care Homes with the highest number of proportionate falls, to ensure support is meaningful and effective.

The programme is in the engagement and mobilisation phase. The short-term objectives are to reduce unnecessary falls resulting in calls to 999 where possible and contribute to a robust community and provider response to falls.

We have established a new strategy working group in partnership with Wiltshire Council and Public Health. The group aims to better understand the Wiltshire population needs and to develop a Wiltshire Falls strategy to enable a prevention and response, long-term approach.

Spring boosters

COVID-19 is more serious in older people and in people with certain underlying health conditions. For these reasons, people aged 75 years and over, residents in care homes for older adults, and those aged 5 years and over with a weakened immune system are being offered a spring booster of COVID-19 vaccine. Appointments will be offered between April and June with those at highest risk being called in first.

Community Development – Project Updates

Our Community Organising team has been working on a number of community engagements projects over the last few months. A summary of these projects is included below:

The Friary Youth Engagement Project

The team recently completed a youth engagement project for Salisbury City Council which aimed to develop positive relationships and understand the needs and ambitions of young people who live on The Friary Estate in Salisbury. This project was delivered over 18 months with direct outreach and delivery with young people and their families. As part of the project the team delivered a skills-based training programme, co-produced a youth action plan and supported the provision of new youth activity. Young people took part in a six-week engagement project with fun games and group activities designed to understand how youth activity could be delivered locally.

10 young people received Community Organising and listening training, they also attended a residential at Oxenwood Outdoor Education Centre and a reward trip to a trampoline park. As a result of the project, a new youth club called 'The Hangout' was created, with 22 young people signed up to attend regular activities. Young people who took part in the project reported improved self-esteem, confidence and wellbeing, as well as feeling more connected to the community.

Rural Youth Project

The team has continued to deliver the rural youth project with door-knocking and engagement activity. Four pop-up events have been held so far in 2023, with 56 young people taking part in positive activities. As part of the project, the team has also supported the creation of a new youth club. This included governance advice and support for the newly formed youth club committee. 3 potential Young Leaders and 3 adult volunteers took part in First Aid training and will continue to receive support from YAW clubs.

Community Transport Association Project

Outreach and engagement activity has continued across eight key areas in Wiltshire as part of a project funded by the Community Transport Association (CTA). The project aims to recruit new volunteers for Link Schemes and reduce loneliness and isolation. Through direct outreach, the team has recruited 46 potential new volunteers for Link Schemes. Our Community Organisers were also joined by volunteers from local Link Schemes who took part in door-knocking activity with our team.

Community Engagement Services

Our team has a wealth of experience in supporting and delivering community engagement projects. We work with Councils, voluntary groups, charities and partner organisations to speak to local people about issues which are important to them and their community. Our team works on the ground, at the grassroots by knocking on doors and talking to people in public places to find out what they have to say. This approach is very effective at identifying different views (including from harder-to-reach groups) and produces actionable insights and solutions to often complex problems.

In addition to listening activity through door-knocking, our team delivers bespoke training and youth engagement projects. We have also worked with a number of Town and Parish Councils to create online surveys for digital consultation on neighbourhood planning and community needs analysis.

For more information about how we can help you reach out and connect with local communities through door-knocking, community engagement initiatives or digital surveys in 2023, please see our information leaflet (included with this briefing) or contact Harry

Tipple: htipple@communityfirst.org.uk

Continues on next page.

Link Schemes Audit 2022

Each year, Community First gathers data from Link Schemes to prepare the annual Link Schemes Audit. The Link Audit is important because it demonstrates how vital local transport groups are to the health and wellbeing of Wiltshire residents, particularly those who live in rural areas. As well as collecting information about the number of miles travelled, tasks undertaken and volunteer hours given, each Link Scheme also collects data on the type of journeys carried out e.g. trips to local doctors surgeries, community hospitals and dentists. This helps us build up a picture of the important role Link Schemes play in helping people to access healthcare and other services that help them live fulfilling and independent lives, reduce isolation, manage health conditions and keep active.

Summary of findings:

- There are 1,620 volunteers involved in supporting local Link Schemes in Wiltshire, with an average of 38 volunteers per Link Scheme.
- The number of volunteers for Link Schemes increased by 3% in 2022.
- In 2022 Link Schemes travelled 689,661 miles, which is a 39% increase from 2021.
- There was a 38% increase in everyday tasks (34,125) completed by Link volunteers in 2022.
- Volunteers for local Link Schemes gave over 100,000 hours of their time in 2022. This is a 22% increase from the previous audit.
- 26,249 health related journeys were completed in 2022, which is a 27% increase from 2021.
- The economic value of Link Schemes is £1,262,102 based on ONS South West Average hourly pay (£12.48 per hour). This is a 22% increase from 2021.

The Link Schemes Audit shows that Link Schemes have gone above and beyond to support their local communities in 2022, with a significant increase in service delivery against a small increase in volunteer numbers. We hope you will join us in congratulating Link Schemes for their fantastic achievements and their commitment to supporting some of the most vulnerable people in the county.

A copy of the Link Schemes Audit 2022 can found on the [Community First website](#), a PDF copy of the audit is also included with this briefing document.

Support for Village Halls and Community Buildings (WVHA)

Wiltshire Village Halls Association (WVHA) is a membership network for village halls and community buildings in Wiltshire and Swindon. This is a specialist advisory and support service with opportunities for networking, training, promotion and help with local/national guidance. In addition to the support from our Village Halls Advisor Helen Akiyama, WVHA members also benefit from a profile on our dedicated WVHA website for members of the public who are searching for halls to hire.

Helen Akiyama has recently attended two re-opening events for Sherston Village Hall and Berryfield Village Hall. Both halls have received advice and guidance from WVHA. Before and after photos for these amazing renovations can be found on our [website](#). It is fantastic to see funding and investment going to local halls in Wiltshire. Helen is currently working with member halls who have applied for grant funding through the Queen's Platinum Jubilee Fund which is administrated by ACRE.

For more information and how to join our network visit: www.communityfirst.org.uk/village-halls/ - membership fees are very affordable and many halls and buildings have offered positive feedback on our service.

Continues on next page.

MiDAS – Minibus Driver Awareness Training

Community First offers accredited MiDAS (Minibus Driver Awareness) Training for organisations and groups, led by our fantastic Training Co-ordinator Martin Carter.

It has been a busy few months for MiDAS with over 50 drivers trained in the safe driving and operation of minibuses. Feedback from trainees has been very positive and we continue to enjoy a busy training schedule as we move into the Spring.

“Great session! Martin was so informative and helpful – thank you so much.”

“Very efficient and thorough training from Martin.”

MiDAS is taking new bookings for Spring/Summer 2023 and early booking is recommended to secure a training place. Please contact mcarter@communityfirst.org.uk for more information about MiDAS and how to book your training.

Building Bridges Programme – Learning, Review and Reflection Event and Upcoming Impact Report

The Building Bridges programme Lead Team and programme partners (including Key Workers) attended a Learning, Review and Reflection Event at Market Lavington Village Hall on Wednesday 1st March 2023. The event aimed to highlight the achievements of the Building Bridges Programme and those who took part. We are currently in the process of preparing a project impact report with highlights from the programme including outcomes, case studies and quotes from participants. This will be shared with joint funders The National Lottery Community Fund and The European Social Fund, as well as through the Building Bridges website. Since launch in 2016 the programme has delivered the following outcomes for participants and the wider region:

- 1,910 participants supported through the programme.
- A work or education outcome delivered every 1.9 days.
- £12.9m of economic benefit to the region delivered through the programme, with a cost benefit of £1.67 return per £1 invested (£1.71 pre-pandemic).
- 64% of participants have achieved a positive outcome through the programme.
- 27% of participants achieved employment, 30% moved into education (including 291 who were NEET or at risk) and 7% moved into job search.
- 59% of participants reported increased confidence, wellbeing and self-esteem upon leaving the programme.

Support was maintained to an average of 343 participants throughout the pandemic. Thank you to everyone who has been involved in delivering and supporting this fantastic programme in Swindon and Wiltshire. Work is ongoing to secure continuation funding for the programme.

Youth Action Wiltshire – New Fundraising Events for 2023

The fundraising events calendar for Youth Action Wiltshire has been updated for 2023, with events including Auction of Promises (Chippenham Lions), a Golf Day at North Wiltshire Golf Course and our popular carol service Carols by Candlelight at Malmesbury Abbey. For more information about how you can support Youth Action Wiltshire by attending one of these fantastic events, please visit our website:

www.communityfirst.org.uk/yaw/fundraising

Oxenwood Outdoor Education Centre and Linkenholt Countryside Adventure Centre – Book now for 2023

Community First owns and operates [Oxenwood Outdoor Education Centre](#), a not-for-profit activity and residential centre in the heart of the Wiltshire countryside. Oxenwood is the perfect setting for school, club and group residentials or day trips. We offer a bespoke package of historical enrichment, outdoor education and adventure activities, led by our friendly and experienced outdoor education instructors.

Oxenwood Outdoor Education Centre is a heritage building located in an area of outstanding natural beauty near Marlborough, Wiltshire. During your stay, your group will have exclusive use of the Centre and access to variety of exciting activities including climbing, rifle shooting, archery, hiking, canoeing and mountain biking. We have a wealth of experience working with schools, clubs and youth groups to create memories for a lifetime.

We also work in partnership with The Blagrave Trust to manage [Linkenholt Countryside Adventure Centre](#) which offers a range of day activities and residential campaign experiences designed to meet your group's needs. The venue is located 6 miles from Oxenwood Outdoor Education Centre and situated in a 2,000-acre estate near the Hampshire, Berkshire and Wiltshire borders.

Please see the links above for more information about each of our outdoor education settings, this includes updated pricing information for 2023. Copies of our information leaflets and pricing sheets for 2023 are included with this briefing pack.

To find out more about the bespoke packages on offer or to make a booking, email enquiries@oxenwoodcentre.com or telephone 01264 731274.

Briefing prepared by:

Ellie Ewing, Marketing and Communications Manager (Community First)

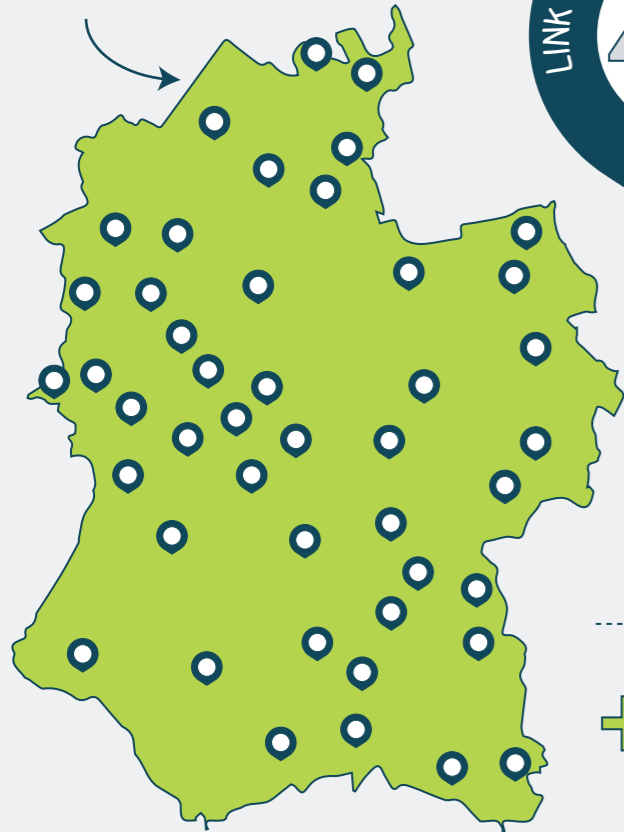
17th March 2023



Link Scheme Audit 2022



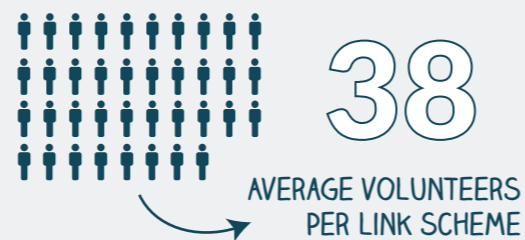
LINK SCHEME MAP OF WILTSHIRE



LINK GOOD NEIGHBOUR SCHEMES
42

THE NUMBER OF LINK SCHEMES IN WILTSHIRE & SWINDON IS UNCHANGED FROM 2021

1,620
NUMBER OF VOLUNTEERS INVOLVED IN LINK SCHEMES



PERCENTAGE CHANGE IN LINK VOLUNTEERS FROM 2021
+3%

IN 2022 LINK VOLUNTEERS OFFERED:

101,130
Hours

THE NUMBER OF HOURS GIVEN BY VOLUNTEERS INCREASED BY **+22%** IN 2022



ECONOMIC VALUE BASED ON HOURLY RATE*



£1,262,102

AVERAGE ADDED ECONOMIC VALUE PER VOLUNTEER HAS INCREASED BY 22% FROM 2021 LINK SCHEME AUDIT FIGURES

£779.07

AVERAGE ADDED ECONOMIC VALUE PER VOLUNTEER IN 2022

*Based on ONS South West Average hourly pay - gross (£) - For all jobs @ £12.48 per hour

+39%

IN 2022 LINK VOLUNTEERS TRAVELLED:

THE NUMBER OF MILES TRAVELLED BY LINK VOLUNTEER DRIVERS INCREASED BY 39% COMPARED WITH 2021 AUDIT FIGURES

689,661
Miles

IN 2022 EACH LINK VOLUNTEER TRAVELLED AN AVERAGE OF:

425 Miles

16,420 Miles

IN 2022 EACH LINK SCHEME TRAVELLED AN AVERAGE OF

HEALTH RELATED JOURNEYS IN 2022

26,249 (+27% INCREASE FROM 2021)

DISTRICT HOSPITALS **9,636** (+24%)

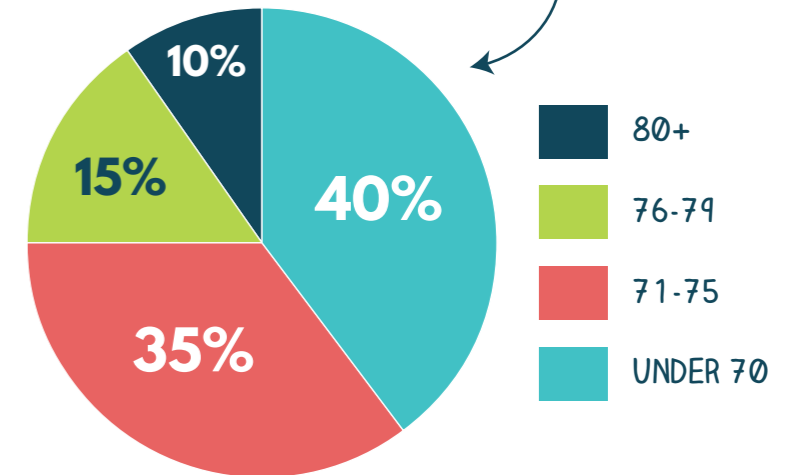
DOCTORS SURGERIES **7,194** (+37%)

OTHER HEALTH & DENTISTS **5,045** (+21%)

OTHER HOSPITALS **2,426** (+18%)

COMMUNITY HOSPITALS **1,948** (+34%)

LINK SERVICE DRIVERS AGE PROFILE



COMMUNITY FIRST

STATISTICS COMPILED BY WILTSHIRE LINK SCHEMES & COMMUNITY FIRST, REGISTERED CHARITY NO: 288117

EVERYDAY TASKS COMPLETED IN 2022*

34,125

THE NUMBER OF 'GOOD NEIGHBOUR' TASKS COMPLETED IN 2022 INCREASED BY **+38%**

*Some Link schemes offer good neighbour services including small tasks in the home & garden, shopping, prescription collection and befriending.





COMMUNITY FIRST

Community Engagement & Consultancy Services

Do you need help with community consultation and engagement?

Our expert team works on the ground, at the grassroots level delivering bespoke training and direct support for community led projects, digital and face to face community consultations, neighbourhood planning, community led planning and more.

We also offer support to establish new groups, help with meeting or event planning/facilitation and carry out research or needs analysis.

A photograph of a woman in a black jacket and backpack standing in front of a house, looking at a document. The house has a white door and a hanging basket of flowers. There are green bushes in the foreground.

“Massive thanks to you both for an excellently delivered insightful course...I didn’t expect to gain so much specially via zoom!”

Community First has experience in building and strengthening local communities through active participation and leadership. We believe in community ownership by supporting new thoughts and ideas and helping people convert them into reality.

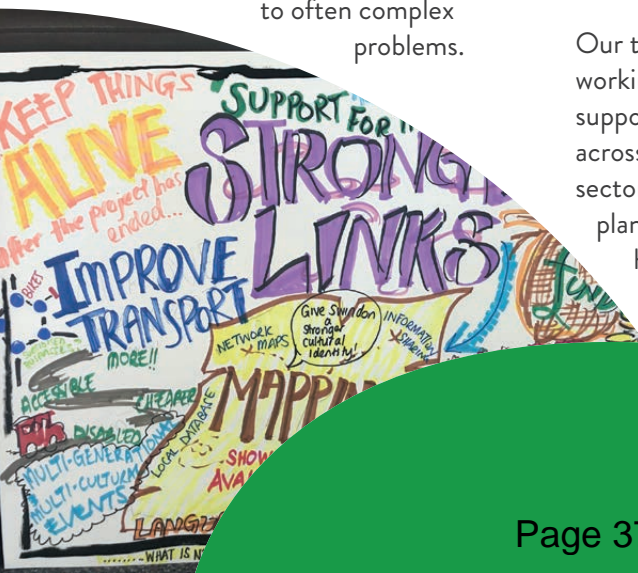
Community First uses the Community Organising approach as an open and effective way to meet and talk to local people on matters that are important to them, often in their own homes or in other places where people naturally gather such as lunch clubs, groups or public spaces.

The Community Organising team at Community First is committed to bringing together communities to reflect a range of differing views and issues. This approach produces collective clarity and action that delivers workable solutions to often complex problems.

Using a community led approach, our team offers the following paid consultancy services with a free 30 minute introductory consultation:

- All forms of community consultation and engagement.
- Community empowerment and influence.
- Support for community led planning or neighbourhood planning consultation or referendum.
- Online survey design and survey questionnaire design.
- Research, feasibility studies and collecting evidence of need.
- Report writing and thematic analysis.
- Project development and project management.
- Online and face to face training.

Our team has extensive experience working in rural communities and has supported groups and organisations across the voluntary, public and private sectors on a range of issues including planning, youth work, housing and health care.



Neighbourhood Consultation

Our team worked with Woodborough Parish Council to consult with residents about a proposed Neighbourhood Development Order (NDO). The NDO contained a proposal for the construction of new houses, along with a drop-off parking area for the local school which had been identified as a need.

Community First carried out 3 days of consultation activity, knocking on doors to speak to residents about their initial thoughts as they related to the proposed order. Following door-knocking activity, our team held a public event to ensure residents had the opportunity to

ask questions, offer feedback and raise concerns about the proposal in an open and supportive environment. As part of the consultation process, residents also took part in an interactive session with Community Organisers which identified a number of key themes and concerns relating to the Neighbourhood Development Order.

Following the neighbourhood consultation in Woodborough, our Community Organisers gathered the feedback from residents into a report with a series of recommendations about how the community could move forward.





Community Engagement

Bath & North East Somerset, Swindon and Wiltshire Clinical Commissioning Group (BSW CCG) commissioned Community First to deliver a community based engagement project, with the overall aim of understanding how rural inequalities impact upon people affected by cancer. The listening project also aimed to provide insight into digital exclusion during Covid-19.

BSW CCG wanted to understand what was working well and potential barriers for people affected by cancer in rural parts of Wiltshire and Bath & North East Somerset. A key focus for BSW CCG was hearing from harder to reach groups including individuals from the boating, travelling and military communities.

Prior to face-to-face activity activity, our team devised methods of engaging harder

to reach groups, as well as carrying out desk-based research to map local support and services for people affected by cancer.

Our Community Organisers spent several days door-knocking in key areas, listening to over 200 residents and recording their feedback. Feedback was also gathered from organisations who work with people affected by cancer in B&NES and Wiltshire.

Listenings were transcribed and a thematic analysis was carried out to identify key themes which emerged from the data. All findings were compiled into a comprehensive report with key themes clearly highlighted, qualitative and quantitative analysis and a series of recommendations for the CCG.



Online & Face-to-Face Training

We offer Community Organising training for groups and organisations who would like to engage with their local community more effectively, as well as training new community leaders. Our courses can be designed for adults or young people and delivered online or face-to-face at your preferred venue.

Online Surveys

Community First now offers branded online surveys. We use a premium survey tool which allows for exceptional flexibility with an unlimited number of questions, question types and responses from members of the public.

We can take the hassle out of survey design by creating a bespoke survey branded with your logo and colour scheme. Surveys are user friendly, mobile optimised and easy to complete, with a full password protected data export and PDF results summary at the close of the survey date. We also provide technical support and a weekly update on the number of respondents, as well as advice on how to promote your survey to maximise responses.

Youth Peer to Peer Consultation:

In addition to Community Development services, Community First also manages the award-winning Youth Action Wiltshire (YAW) service. Our team works alongside YAW youth workers to design and deliver innovative youth peer to peer listening and engagement projects, as well as helping organisations to embed the voice and views of young people in their service delivery.

Community First is uniquely positioned in Wiltshire to offer support to ‘youth led’ organisations and has a proven track record of supporting and empowering young people to share their views, including with commissioners and other decision makers. Our youth voice and engagement projects include Young Listeners (Healthwatch Wiltshire) and Youth Consultant (Wiltshire Council.)

Service	Details
Introductory consultation (30 mins)	Free
Daily door knocking	<i>Please contact us for more information and so we can create a bespoke package that works for you.</i>
Transport	
Online Survey and data export (with summary results)	
Facilitation day or event	
Training day (virtual or face-to-face)	
Simple feedback report	
Full published report (including thematic analysis)	



COMMUNITY
FIRST F

Contact Us

01380 722475

enquiries@communityfirst.org.uk

www.communityfirst.org.uk



Community First, Unit C2, Beacon Business Centre, Hopton Park, Devizes, SN10 2EY
Charity No: 288117 | VAT Registration No: 639 3860 06 | Company Limited by Guarantee Reg.
No: 1757334 England | Registered with the Financial Conduct Authority No: FRN 311971

Linkenholt Countryside Adventure Centre Price List 2023

Overnight & Camping Charges

£7 per head per night – **Minimum charge of £100 applies for groups less than 14 persons.** Includes exclusive use of the site between 5pm and 9am and includes use of Hall, Kitchen and Washrooms.

Day Hire & Activities Hire

Day Hire of Hall and Kitchen - available from 9am - 4pm, non-exclusive use of the site. **£15 per hour**

Full day of Adventure Activities, such as water sports (offsite), Climbing wall, Mountain Biking, Fencing, Archery, Bushcraft, etc. up to 7 hours **£400**

Half day of Adventure Activities, up to 3.5hours **£250**

History/Drama Curriculum Enrichment Day, full day **£400**

History/Drama Curriculum Enrichment Day, half day **£250**

Single Session of Adventure Activity – one instructor (some groups may require more than one instructor to cover NGB staffing ratios – chargeable per instructor) **£25 per hour, per instructor**

We specialise in bespoke programmes & very much look forward to working with you to meet your groups specific needs. To make a booking;

- Please contact Ed, telephone: **01264 731274** Email: **enquiries@oxenwoodcentre.com** to discuss dates & your groups requirements.
- Complete & return a booking form, which along with your deposit will confirm your booking.

Please note - As a charity we don't charge VAT on bookings from charities, youth groups or schools & in 2023 we are offering exclusive use of the site & facilities over night for your group.





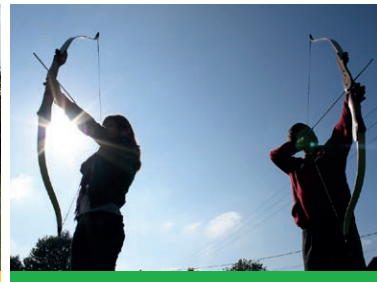
**We are open
for business**

Linkenholt Countryside Adventure Centre



**Offering camping residentials and
exciting day activities.**

**Perfect for D of E, Scouts, Guides,
Youth and School Groups.**



 Linkenholt Countryside Adventure Centre, Linkenholt, Andover, SP11 0EA

 01264 731274  enquiries@oxenwoodcentre.com  www.oxenwoodcentre.com

Linkenholt Countryside Adventure Centre is managed by Community First. Registered Charity No: 288117



Linkenholt Countryside Adventure Centre

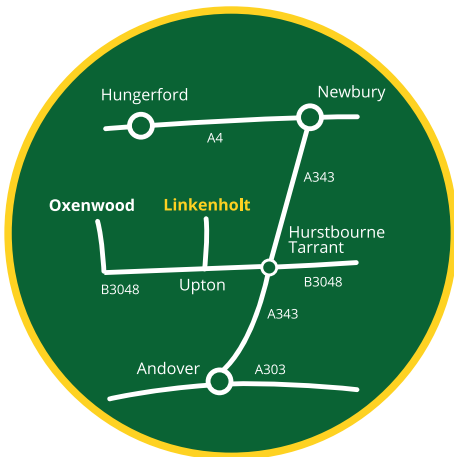
Situated within the beautiful setting of a 2,000 acre unspoilt estate, where the Hampshire, Berkshire & Wiltshire borders meet. The safe, peaceful, Linkenholt site includes ample parking, a main hall, fully equipped kitchen, toilet & shower, including disabled access facilities & flat open camping areas.

Self-led activities include:

Bushcraft, team sports, wildlife & scavenger hunts, shelter building, cookery & orienteering.

Instructor led activities include:

Archery, mountain biking, climbing, team building, bespoke historical themed & leadership activities.



Bookings

To start your groups adventure, please contact Ed Plank
Centre Manager & Chief Instructor



Oxenwood Outdoor Education Centre: Price List 2023

Schools residentials with agreed activity programmes and catering:

2 days 1 night: Pupil: £95.00 Adult: £25.00

3 days 2 night: Pupil: £155.00 Adult: £45.00

4 days 3 night: Pupil: £195.00 Adult: £65.00

5 days 4 night: Pupil: £240.00 Adult: £85.00

Please note: For students choosing to not stay overnight the price is; £40 per day with meals, £30 per day with no food (half day on last day @ 50%)

Weekend Residentials - Youth Groups

Self-led, self-catered hire of centre and accommodation **£440 per night**

Self-catered 2 day, 1 night residential with agreed activity programme **£60 per young person**

Self-catered 3 day, 2 night residential with agreed activity programme **£100 per young person**

Please note: Full Board Bookings – See Schools residential rates (top left)

Camping per night

£7 per head per night – Minimum charge of £100 applies for groups less than 14 persons.

Includes outside toilet block, Hall and Kitchen



Oxenwood Outdoor Education Centre: Price List 2023

Day Activities

Full day of Adventure Activities, such as water sports, Climbing wall, Mountain Biking, Fencing, Archery, Bushcraft, etc. up to 7 hours	£400
Dawn To Dusk Day a full day of Adventure Activities followed by a BBQ & night hike	£600
Half day of Adventure Activities, up to 3.5 hours	£250
History/Drama Curriculum Enrichment Day, full day	£400
History/Drama Curriculum Enrichment Day, half day	£250
Single Session of Adventure Activity – one instructor (some groups may require more than one instructor to cover NGB staffing ratios – chargeable per instructor)	£25 per hour, per instructor
Bespoke outreach delivery	Prices on request

We specialise in bespoke programmes & very much look forward to working with you to meet your groups specific needs.

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- Complete & return a booking form, which along with your deposit will confirm your booking.

Please note - As a charity we don't charge VAT on bookings from charities, youth groups or schools & in 2023 we are offering exclusive use of the site & facilities over night for your group.





**We are open
for business**

Oxenwood Outdoor Education Centre

CREATING MEMORIES FOR A LIFETIME



**Offering residential experiences
and exciting adventure sport,
outdoor education and bespoke
historical enrichments days.**



Your school or youth groups residential or day programme, will be designed to meet your young people's needs and learning objectives.

 Oxenwood Outdoor Education Centre, Oxenwood, Marlborough, SN8 3NQ

 01264 731274  enquiries@oxenwoodcentre.com  www.oxenwoodcentre.com

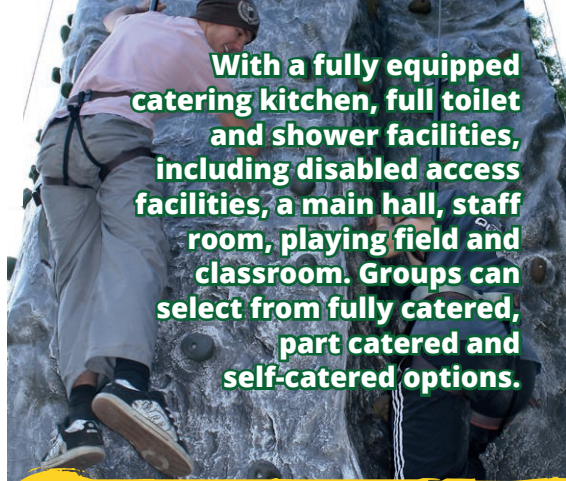
Oxenwood Outdoor Education Centre is a service from Community First. Registered Charity No: 288117



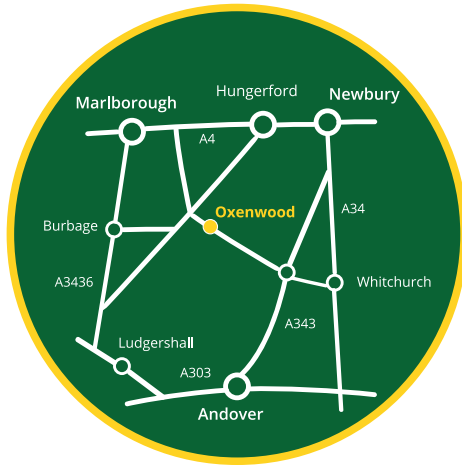
Oxenwood

Creating memories for a lifetime

Oxenwood Outdoor Education Centre nestles in the heart of Wiltshire's North Wessex Downs Area of Outstanding Natural Beauty, steeped in interesting history, geography and wildlife. Our intimate residential accommodation can cater for up to 38 group members and 8 group leaders.



With a fully equipped catering kitchen, full toilet and shower facilities, including disabled access facilities, a main hall, staff room, playing field and classroom. Groups can select from fully catered, part catered and self-catered options.



SOME OF OUR MOST POPULAR ACTIVITIES INCLUDE:

- ✓ Climbing Wall
- ✓ Archery
- ✓ Mountain Biking and Cycle Skills
- ✓ Problem Solving
- ✓ Shelter Building
- ✓ Canoeing, Kayaking and Rafting
- ✓ Stand Up Paddle Boarding
- ✓ Bushcraft
- ✓ Orienteering
- ✓ Healthy Eating and Cooking

Bookings

To find out more and start designing your groups day or residential programme, please contact Ed Plank, Centre Manager & Chief Instructor

Alongside our unique Historical, Literacy and Theme Days.

Roundbarrow Nature Reserve Community Engagement Event

Wiltshire Council is restoring land at Roundbarrow Farm to create a chalk grassland nature reserve and create a new greenway link between Pitton and Firsdown.

A drop-in engagement event is taking place for Wiltshire Council to introduce the project to the local community:



Wednesday 24 May 2023



5.45pm – 7.15pm



**Pitton Village Hall,
White Hill, Pitton, SP5 1DU**

We will provide details on the need for the project, what we hope to do, our timescales and the next steps.

We will show you the route of the proposed new access link and you will have an opportunity to provide feedback.

We look forward to seeing you there.

Wiltshire Council

Changes to landline telephones

Agenda Item 13

The UK's telephone network is being upgraded, which means that landline services are changing. You'll still be able to have a landline in your home, but the technology that powers it will be a bit different and you may need to upgrade some of your equipment.

What's changing and when?

The technology we currently use to make calls on landlines, called 'analogue', is being replaced with an internet-based version, called an 'IP network'.

Landlines will still exist, and you can still have a phone line in your home - but the system that underpins it will be different.

The changeover needs to happen by December 2025, as this is when the old technology will stop working. Phone providers have already started work on switching over the network, but you don't need to do anything until they get in touch with you.

Why are these changes happening?

The equipment that makes the current landline network run isn't fit for the future and needs to be upgraded. The new system will use the internet to make phone calls.

Phone and broadband companies are leading this change. The Government and Ofcom (the communications regulator) are supporting it.

Will my landline phone be affected?

Everyone who has a landline will move over to the new system. You don't need to do anything yet - your phone company will get in touch with you.

For lots of people, the change will be as simple as plugging their phone into their broadband router.

Can I keep my phone number?

Yes, in most cases you'll be able to keep your current phone number.

Will I need a new phone?

If your phone handset is very old, you might need to change it. Your phone provider will be able to advise you.

Will anything else be affected, like my telecare?

The switch to digital landlines may affect telecare devices and personal alarms. This process will be gradual and won't be complete until the end of 2025.

Your telephone service provider should contact you before the switch takes place. But you may wish to contact the supplier of any telecare devices you use to check if the device will work with the new system or whether any equipment may need to be upgraded.

What if I don't have, or don't want, the internet at home?

Because the new system runs off the internet, you won't be able to make calls without an internet connection at home.

If you already have broadband, you can use that. If not and you don't want a high-speed internet connection, you should be given the option to use a simple internet connection just for making calls.

Will I have to pay more?

BT, which provides the majority of landlines, have committed to not raising prices above inflation for 'voice only' customers – those who don't have home broadband. This commitment is for at least the next 5 years and will mean that whatever technology your landline uses, the old system or the new, your bill should not rise significantly. This means that you shouldn't face extra costs if you need a new simple internet connection to make calls.

Is it true that I won't be able to make phone calls if there's a power cut?

Because the new system will work off your home electricity, if there's a power cut it'll mean you can't make phone calls. In these instances, phone companies are advising that you should use a mobile phone as a backup.

If you don't have a mobile, live somewhere where there's no or poor signal, or depend on your landline, for example because you're disabled, your home phone provider should offer you a solution like a battery-operated handset. This will mean that you can make emergency calls during a power cut.

Is there anything I should watch out for?

As the switchover is affecting millions of homes, this can create an opportunity for criminals to develop new scams. These could be over the phone, via email, or at your doorstep.

Remember the key advice when someone is contacting you about the switchover:

STOP – Taking a moment to stop and think before parting with your money or information could keep you safe.

CHALLENGE – Could it be fake? It is ok to reject, refuse or ignore any requests. Only criminals will try to rush you.

PROTECT – Contact your bank immediately if you think you've fallen for a scam and report it to [Action Fraud](#) 0300 123 2040

Other unscrupulous people may also try to sell you equipment or get you to sign up to expensive contracts that you don't need. Don't rush into any decisions, seek a second opinion, and speak to your phone company who will be to advise you about what you need.

This information has been produced by Age UK and can be found on Age UK website



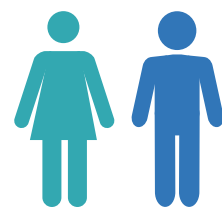
Southern Wiltshire Area Board
End of Year Report
May 2021 - March 2023

Southern Wiltshire Area Board

Southern Wiltshire Community Area sits in the south east corner of Wiltshire where the chalk of the Salisbury Plain dips down to form the Hampshire Basin. The chalk downland scenery extends from Coombe Bissett east to Pepperbox Hill. The northerly part of the New Forest reaches into the community area to the south, with parts of Landford, Redlynch and Whiteparish in the New Forest National Park Area. East Winterslow offers the highest point at 162 metres.

Major roads radiate from Salisbury, the A30 northeast to Andover, the A36 southeast to Southampton and A338 towards Bournemouth. The Hampshire towns of Fordingbridge, Ringwood and Romsey all add services for the rural population, with Salisbury remaining the main focus.

20 parish councils and nearly 150 village groups, community organisations, voluntary and charitable associations serve this part of Wiltshire, regularly joining together to work collectively on key local priorities, significantly influenced by dialogue and action facilitated by the Southern Wiltshire Area Board.



**Total
Population
24,148**

Area Board Investment

The Area Board invests in local community projects and initiatives that meet local priorities and deliver exceptional outcomes for residents. The Area Board aims to work in partnership to achieve maximum value for its investment. They take a long term view to invest in prevention and early intervention, focusing on tackling inequalities and improving social mobility.

Total Area Board Investment

£50,914	£21,571	£9,897
Community 	Youth 	Older and Vulnerable Adults
Total Community Contribution		
£188,616	£71,895	£80,701

The total amount invested in projects through additional community contribution, from fundraising, grants, services in kind or volunteering

Local Priorities

The Southern Wiltshire Area Board reviewed available local data and evidence and integrated this with local knowledge and community conversation to agree the following local priority themes. The Area Board has undertaken a series of more specific local actions to positively address them, including the key achievements below:

Youth engagement and rural youth outreach



The area board led initiative to achieve most reach and impact since May 2021 is the Rural Youth Outreach Project. A £10k area board investment in this project, working in partnership with Youth Action Wiltshire, has helped to re-start Winterslow youth club, facilitated a range of holiday pop up activities in Laverstock and Ford, Downton, Alderbury, and the Bourne Valley, and begun to tackle issues of rural youth isolation, dis-engagement and anti-social behaviour.

Alongside this project, the area board has also been instrumental in helping 8 new schools achieve the Healthy School accreditation.

Addressing environmental issues

To celebrate, thank and deepen relationships with the wide range of groups and partners daily working to address environmental issues locally, the area board held an event at Whiteparish Memorial Centre in April 2022, bringing together over 60 representatives.

This event also saw the launch of the area board's new 'directory of eco-friendly ideas and initiatives for families and communities' produced by a local volunteer in conjunction with the area board.



Supporting older people and vulnerable adult's health and wellbeing



There are nearly 80 village groups supporting this priority in the southern wiltshire community area and a good number of facilitators who work with the area board to enrich how health and wellbeing is supported.

Over the last couple of years this has resulted in new silent disco events being organised in Downton, Redlynch and Winterbourne Earls, regular music and movement activities for people with dementia led by the local Music for Wellbeing CIC, and recently the start of the very popular Celebrating Age programme which exists to reach the most isolated older people and bring to their doorstep free top class cultural experiences.



The Southern Wiltshire Area Board has developed a strong, well established and highly functioning network of local partners, organisations and residents in the city. The Board recognises the talents, expertise and knowledge of the local community and empowers and facilitates community led action to co-deliver local services.

One of the outstanding features of this community area deserving a mention is the wildlife rich qualities shared across many of the 20 parishes. The area is home to 2 country parks, a community farm, a number of nature reserves and discovery areas, and a network of popular footpaths, woodlands and watercourses.

15% of the community area is classified either as sites of special scientific interest or as county wildlife sites. These rural assets are regularly facilitating a wide range of opportunities for residents and visitors, including educational, leisure and tourism, economic and of course environmental.

The area board is an active participant in this wildlife rich part of the county, providing funding, facilitating projects, partnerships and events.

Engagements

The Southern Wiltshire Area Board works alongside other organisations to make things happen in the local community. These groups include parish councils, voluntary and community groups, youth organisations, sports clubs and local charities.

The Area Board wouldn't be able to achieve what they do without these partners working on the ground with them. The Area Board hosts regular business meetings, engagement activities, events, surveys and working groups to stimulate and support local community action.

**Area Board
Business meetings**

8



Attendances

261

**Area Board
working groups**

28



Attendances

204

**Engagements/
events/ activities**

18



Attendances

304

**Area Board
surveys**

3



Responses

74

Local Highways and Footpath Infrastructure group

The LHFIG is a sub group of the Southern Wiltshire Area Board, which deals specifically with highway issues. They aim to find solutions for local transport issues, such as road repairs, traffic problems, road layouts and parking.

The amount allocated is dependent on the geographical size and population for the community area and the funding allocation is for capital expenditure and can be used to provide new and improved highway infrastructure.

LHFIG Projects

Contribution to the Green Lane Cycleway signing
Nunton - Footway Improvements (Substantive BID)
Ford Roman Road - Warning Signs
Grimstead - Butterfurlong Road Signing and Lining
Winterslow - Weston Lane Speed Limit Assessment
Grimstead - Street Nameplates
Longhedge - A345 Footway Feasibility & Design
L&F - London Road, Salisbury - Pedestrian Crossing Assessment
Whiteparish - The Green, HGV Signing
Whiteparish - Hop Gardens, New Street Nameplate
Landford - New Road NAL sockets
East Grimstead Gateway Signing Improvements
Whiteparish - Ashmore Close, New Street Nameplate
Winterbourne - Down Barn Road Topographical Survey
L&F - NAL Sockets
L&F - St. Thomas' Way Bus Shelter Contribution
Alderbury - NAL Socket
L&F - Bus Shelter Installation
Odstock - NAL Sockets
Redlynch - 30mph Speed Limit Signing Improvements
Whiteparish - Green Lane, New Street Nameplate
Downton - Bollards
Downton - Street Nameplates



£46,625
Investment

LHFIG meetings

8

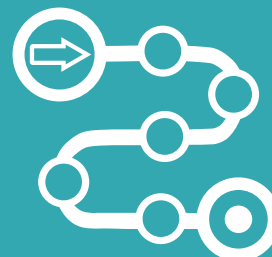


Attendances

119

**LHFIG projects
completed**

23



By agreeing and delivering to local priorities, the Area Board is able to proactively address issues by focusing its resources and working in partnership with local organisations, volunteers and residents. To effectively select local priorities it is important that there is a regular review of the evidence available and the views of the residents are sought. To aid Councillors to agree their priorities, the list below provides some of new sources of data and evidence:

- **JSNA Wiltshire Intelligence**: The 2022 Wiltshire JSNA presents data on the current and future health and wellbeing needs of people in Wiltshire
- **Census 2021 results**: results from the 2021 census are being released in a phased manner, which started in June 2022
- **VCSE research - Wessex Community Action**: state of the Wiltshire voluntary and community sector 2022
- **Annual report - Wiltshire Citizens Advice**: Wiltshire Citizens Advice annual report 2022

As well as being evidence led, priorities should be selected where the Area Board believes it can realistically make a positive impact upon them. To aid the delivery of the chosen priorities, the Engagement and Partnerships team will support the Area Board councillors through the development of the Area Board local action plan.

Based on the work undertaken in 2022/23 and the new evidence available, some of the key priorities that the Board may wish to consider are as follows:

- **Addressing environmental issues**
- **Youth engagement and rural youth outreach**
- **Support older people and vulnerable adults' health and wellbeing**

It is recommended that for each priority selected, an area board councillor takes responsibility for overseeing its delivery and reporting back to the Area Board on progress. The Engagement and Partnerships team will support the Area Board councillors in undertaking this work.

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

+	Item	Update	Actions and recommendations	Who
	Date of Meeting	10th May 2023		
1.	Attendees and apologies			
	<p>Present:</p> <p>Apologies:</p>	<p>Cllr Rich Rogers – Wiltshire Council (RR) – Chair Cllr Richard Britton – Wiltshire Council (RB) Cllr Richard Clewer – Wiltshire Council (RC) Cllr Zoe Clewer – Wiltshire Council (ZC) Cllr Ian McLennan – Wiltshire Council (IM) Cllr Andrew Oliver – Wiltshire Council (AO) Elaine Hartford – Alderbury Parish Council (EH) Chris Hall – Downton Parish Council (CH) Simon Brown – Firsdown Parish Council (SB) Steven Cocking – Idmiston Parish Council (SC) Catherine Purves – Various Parish Councils (CU) Nick Baker – Lavertsock & Ford Parish Council (NB) Trudi Deane – Lavertsock & Ford Parish Council (TD) Joe Elder – Lavertsock & Ford Parish Council (JE) Charles Penn – Winterbourne Parish Council (CP) Paul Shaddock – Wiltshire Council (PS)</p> <p>Myra Orr – Cholderton Parish Meeting (MO) Melanie Thomas – Newton Toney Parish Council (MT) Graham Axtell – Wiltshire Council (GA)</p>		

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

2.	Notes of last meeting			
		<p>The minutes of the previous meeting were agreed at the Southern Wiltshire Area Board meeting on the 23rd February 2023.</p> <p>The Southern Wiltshire Area Board minutes can be found at:</p> <p>https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=170&MId=14426&Ver=4</p>	That the update is noted.	Area Board
3.	Financial Position			
		There is currently £34,195.88 still unallocated.	That the update is noted.	Area Board

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

4.	New Issues / Issues Requiring A Decision			
a)	<p>Issue No: 13-22-06</p> <p>Winterbourne PC Request for improved pedestrian access to the bus stops and post box on the A338 in the vicinity of Hurdcott Lane.</p>	<p>It is proposed to split this issue into two projects. The first being improvements to the link from Hurdcott Lane to the bus stop and the second being the improvements to WINT28.</p> <p>The first project is a matter for the LHFIG to consider and fund in its entirety.</p> <p>With respect to the second project then Wiltshire Council have accepted that returning WINT28 to a state where it is fully accessible to pedestrians is something that they will, to some extent, have to fund. However, it has been proposed by the Highways Asset and Rights of Way Teams that this project is developed via the LHFIG if it is a community priority. Whilst improvements to WINT28 could be taken forward fully outside of the LHFIG process the project would have to compete for design resource alongside all other highways projects that the Council is seeking to deliver. Once a scheme has been developed the aforementioned teams will determine how any proposed works will be funded.</p> <p>The group are to discuss the above approach and determine if they support it and if they do which of the projects they wish to take forward as a priority at this location.</p>	<p>The group discussed this issue at length and acknowledged that whilst addressing the issues with WINT28 was a matter for Wiltshire Council to address they did not believe that it was an issue for the LHFIG to take forward.</p> <p>CP indicated that he supported this position but asked that he be advised who within Wiltshire Council would be responsible for addressing the issues with WINT28, what action would be undertaken and the timescales for undertaking any action. PS advised that he would provide this information.</p> <p>The group agreed to continue supporting the development of improvements to enable better access to the existing bus shelter for residents of Hurdcott Lane. CP asked that proposals be developed and brought back to the next meeting of the group for a funding decision.</p>	PS

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

b)	<p>Issue No: 13-22-21</p> <p>Firsdown PC Request for speed limit assessment on the length of the A30 in Firsdown</p>	<p>The fatal collisions that occurred on the A30 in Firsdown in 2022 have now been added to the Police collision database. This means that a speed limit review could now be progressed. The cost of a speed limit assessment is £2,900. (LHFIG contribution £2,175 / PC contribution £725.00).</p>	<p>The PC offered to meet 50% of the cost of the speed limit assessment to show their level of support for this piece of work to be undertaken.</p> <p>That the Area Board approves the allocation of £1,450 towards this project.</p> <p>That the PC approves the allocation of £1,450 towards this project.</p>	<p>Area Board</p> <p>PC</p>
c)	<p>Issue No: 13-22-30</p> <p>Laverstock & Ford PC Request for additional traffic calming measures in Roman Road, Ford</p>	<p>The PC have received a request from a local resident for the introduction of additional traffic calming features in Roman Road, Ford to address speeding concerns. Traffic surveys have been undertaken at two locations in Roman Road (Location 1 and Location 2).</p> <p>At Location 1 the results of the survey recorded the 85th percentile speed of traffic using the road to be 31mph and the average speed of traffic using the road to be 26mph. The results of the traffic survey indicate that a speeding problem does not exist at the location surveyed. Under the Council's criteria for addressing speeding concerns the speed of traffic at this location is below the level for further intervention to be considered.</p> <p>At Location 2 the results of the survey recorded the 85th percentile speed of traffic using the road to be 39mph and the average speed of traffic using the road to be 33mph. Under the Council's criteria for addressing speeding concerns this location</p>	<p>The group discussed this issue at length with several members indicating that they believed speeding to be a problem in Roman Road.</p> <p>JE, NB and TD felt that Auto Speed Watch was a measure that could be considered but it would like only be beneficial if the data it collected could be used to prosecute speeding motorists and that the introduction of further physical traffic calming features should be considered alongside the possible use of Auto Speed Watch</p>	

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		meets the criteria for a Community Speed Watch scheme and the use of SIDs. A recent revision to the Council's policy around the use of SIDs allows for Auto Speed Watch devices to be used. This could be an option for the PC to consider at this location. The next stage would be for officers to meet with the PC to discuss how they wish to proceed with addressing speeding concerns at this location.	Meeting to be arranged with the PC to discuss options available for addressing speeding concerns in Roman Road.	PS
d)	Issue No: 13-22-31 Idmiston PC Request for Pedestrians in Road Warning Signs	At the previous meeting of the group AO and SC expressed concerns around the raising of this issue and agreed to discuss the matter further with the PC. Subject to confirmation that the PC support the request the estimated cost of providing two pedestrians in road warning signs complemented with SLOW road markings, is £2,360 (LHFIG contribution £1572 / PC contribution £590). [Note: This figure includes a 25% contingency]. If the PC wished to just go with the warning signs without the SLOW road markings, then the estimated cost of the works would be £1,154 (LHFIG contribution £865.50 / PC contribution £288.50). [Note: This figure includes a 25% contingency]	SC and CU agreed to take this issue to the PC meeting in June 2023 to obtain further clarification on the issue and then advise the group how they wished to proceed.	SC / CP
e)	Issue No: 13-23-05 Laverstock & Ford PC Request for disabled access improvements in the vicinity of the Old Sarum Garden Centre on The Portway	The PC have received a request from the manager of the Old Sarum Garden Centre for improvements to make it easier for wheelchair users to access the Garden Centre. The request asked for the provision of dropped kerbs, a reduction in speed limit and the provision of pedestrians crossing warning signs. The PC in supporting the request have indicated that they would like to see the following measures considered: <ul style="list-style-type: none"> Installation of dropped kerbs on both sides of the road to facilitate crossing the road. 	The group discussed the issues raised and the various aspects of the requests in detail. The group supported the provision of a pair of dropped kerbs and the provision of warning signs at this location. That the Area Board approves the allocation of £4,020 towards the	Area Board

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<ul style="list-style-type: none"> • The provision of a footway on the Garden Centre side of the road to link the Garden and Bradbury House with the Old Sarum Housing Estate. • A reduction in speed limits and additional signage subject to costs. <p>In principle the provision of dropped kerbs is possible. As a general guide the cost of the provision of a pair of dropped kerbs is in the region of £2,500 to £3,000 depending on site specific conditions. It is noted that the request to provide dropped kerbs is to provide wheelchair access to between the bus stops located outside of the Garden Centre. In view of this, consideration should also be given to the provision of Kassel Kerbs at the bus stop to enable easier boarding/alighting of buses for wheelchair users. It is suggested that a proposal to provide dropped kerbs and Kassel kerbs is developed and brought to a future meeting of the group for a funding decision.</p> <p>The provision of a footway over the length requested looks possible in principle. However, further investigative and design work will be required to determine if a footway can be provided at this location.</p> <p>A speed limit assessment could be undertaken along The Portway. It should be noted though that in consideration of the guidance followed when determining speed limits the existing 40mph speed limit is likely to be the lowest that would be recommended on this section of the road. In both a rural and urban environment there must be a certain level of frontage development present for a 30mph speed limit to be introduced. It is considered that there is insufficient frontage development</p>	<p>provision of dropped kerbs and pedestrian crossing warning signs.</p> <p>That the PC approves the allocation of £1,340 towards the provision of dropped kerbs and pedestrian crossing warning signs.</p> <p>The group did not support the undertaking of a speed limit assessment on this section of The Portway.</p> <p>RC questioned if any evidence existed to show there was a need for the length of footway requested to be provided. PS advised that there was worn strip in the grass verge which likely indicated that pedestrians were walking along it. The group asked the PC to see if they could provide further evidence of the need for the footway before determining whether they wished to allocate resources to developing this aspect of the request.</p>	<p>PC</p> <p>PC</p>
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SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<p>for a 30mph speed limit to be introduced at this location. However, a speed limit assessment could be undertaken if the group supported doing so. The cost of a speed limit assessment is £2,900. (LHFIG contribution £2,175 / PC contribution £725.00).</p> <p>The provision of pedestrians crossing warning signs is possible. The estimated cost of providing two pedestrians crossing warning signs complemented with SLOW road markings, is £2,360 (LHFIG contribution £1572 / PC contribution £590). [Note: This figure includes a 25% contingency].</p> <p>If the PC wished to just go with the warning signs without the SLOW road markings, then the estimated cost of the works would be £1,154 (LHFIG contribution £865.50 / PC contribution £288.50). [Note: This figure includes a 25% contingency].</p> <p>If the provision of the signs is supported before they are erected a traffic survey will need to be undertaken to ensure the signs are sited at the requisite distance from the crossing point.</p>		
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SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

f)	<p>Issue No: 13-23-06</p> <p>Grimstead PC HGV's using Windwhistle Lane as a cut through from the A36 to Alderbury/Whaddon.</p>	<p>The PC have advised that HGVs are using Windwhistle Lane as a cut through from the A36 to Alderbury/Whaddon, despite the presence of a 7.5t weight restriction being in place on the road. The PC have advised that the weight restriction is not enforced, and that HGVs are damaging the verge and water pipes at the junction of Windwhistle Lane and Grimstead Road</p> <p>The PC have requested the following options be considered for implementation:</p> <ul style="list-style-type: none"> • No right turn into Windwhistle Lane from the A36 travelling towards Salisbury, with appropriate signage. • Making the road one way only from Grimstead Road to the A36 junction, with a left turn only onto the A36. • Closing the road completely to traffic, allowing walkers, horse riders and cyclists only, plus access only for residents, local farmers and delivery lorries from Grimstead Road. <p>It is unclear why any HGVs on the A36 seeking to access Alderbury/Whaddon would turn into Windwhistle Lane. Such a manoeuvre would result in a significantly longer journey over a lower quality route for vehicles (presumably) seeking to access the Whaddon Business Park.</p> <p>It is stated that there is no enforcement of the existing weight restriction. The Police have moved towards a Community Lorry Watch approach (similar to Speed Watch) to help enforce weight limit restrictions (more information is available here). The PC and residents could consider adopting a similar approach at this location if they are not already doing so.</p>	<p>RB clarified that the issue was HGV use of Windwhistle Lane in general and not specifically use by HGVs seeking to access Alderbury/Whaddon.</p> <p>Meeting to be arranged with the PC to discuss options available for addressing HGV use of Windwhistle Lane.</p>	PS
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SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<p>It is also noted that there are no advance warning signs of the weight restriction on Windwhistle Lane present on the A36. The provision of such signs would potentially help keep HGVs on the A36.</p> <p>It is suggested that a traffic survey is undertaken to ascertain the level of use by HGVs using Windwhistle Lane to try and determine the extent of the problem. A standard traffic survey could be undertaken free of charge to the group / PC. However, there may be some benefit in undertaking a more extensive ANPR survey to try determine if vehicles are really using the route as suggested. However, the costs of this type of survey would be need to be met by the group. A meeting with the PC to discuss the potential options would also be of benefit.</p>		
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SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

5.	Other Issues			
a)	Issue No: 13-20-5 Request to address local concerns around an increased use of Milford Mill Road by vehicular traffic and its continued use by HGVs.	Works pack issued to Milestone. Works provisionally programmed to be undertaken in June 2023. Exact date of works to be supplied to the PC once known.	That the update is noted.	Area Board
b)	Issue No: 13-20-16 Laverstock & Ford PC London Road, Salisbury Request for Crossing Point	The proposed resurfacing scheme at St. Thomas' Roundabout is provisionally in the Major Maintenance Team's programme for the 2023/2024 financial year. Dropped kerbs to aid crossing movements will still form part of the works.	That the update is noted	Area Board
c)	Issue No: 13-21-13 Idmiston PC East Gomeldon Road Railway Arch Signing Improvements	The Council's Structures Team have agreed to pay for the Basic Asset Protection Agreement (BAPA) to allow the works at this location to be undertaken as originally planned. The BAPA application submitted to Network Rail (NR) in April 2023. Awaiting NR approval to undertake the works to the Railway Bridge. Once NR approval has been received the works will be programmed in.	That the update is noted.	Area Board
d)	Issue No: 13-21-4 Laverstock & Ford PC Request for additional waiting restrictions in Church Road to help address school run parking problems.	TRO consultation period finished on the 13/02/2023. Cabinet Member Decision report considering the comments received currently being prepared. It is anticipated that the report will be submitted to the Cabinet Member for Highways for consideration by the end of May 2023.	That the update is noted	Area Board

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

e)	Issue No: 13-21-19 Idmiston PC Request for double white lining system in the vicinity of the junction of Church Road and the A338 Tidworth Road	Draft proposals circulated to the PC for comment in March 2023. Subject to confirmation from the PC proposed works are acceptable the works will be ordered with Milestone.	That the update is noted.	Area Board
f)	Issue No: 13-21-14 Idmiston PC Idmiston Road, Porton Village Concealed Entrance Warning Signs and Village Hall Directional Signs	Works pack issued to Milestone. Works provisionally programmed to be undertaken in July 2023. Exact date of works to be supplied to the PC once known.	That the update is noted.	Area Board
g)	Issue No: 13-21-21 Laverstock & Ford PC Request for the extension of the existing 20mph speed limit along Milford Mill Road	Formal TRO consultation period to commence on the 04/05/2023	That the update is noted.	Area Board
h)	Issue No: 13-21-25 Cholderton PM Request to relocate the 30mph speed limit signs on Grately Road further away from the start of the village.	Works pack issued to Milestone. Works provisionally programmed to be undertaken in June 2023. Exact date of works to be supplied to the PC once known.	That the update is noted.	Area Board

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

i)	Issue No: 13-22-03 Idmiston PC Request to extend the existing 30mph speed limit on Gomeldon Road (Porton end)	No objections were received to the proposed TRO amendment so the changes can be implemented on the ground. Works package currently being prepared for submission to the Milestone. Proposals to be circulated to the PC for comment in May 2023.	That the update is noted.	Area Board
j)	Issue No: 13-22-04 Idmiston PC Improved footway and dropped kerb provision in Porton	Unfortunately, Ringway were unable to undertake the trial hole works before the end of their contract Works order issued to Milestone to dig trial holes to help inform the design work on improvements in the vicinity of Bourne Cemetery. Works to be programmed to take place during week commencing the 29/05/2023.	That the update is noted.	Area Board
k)	Issue No: 13-22-05 Firsdow PC / Winterslow PC Safety improvements at Dunstable Crossroads	Works pack issued to Milestone. Works provisionally programmed to be undertaken in July 2023. Exact date of works to be supplied to the PC once known.	That the update is noted.	Area Board
l)	Issue No: 13-22-08 Idmiston PC Improved footway and dropped kerb provision in Gomeldon	The lead highways tree officer at Atkins retired in February 2023 without providing a quote for the proposed works at this location. Replacement officer is now in place at Atkins and has been asked to provide a quote to remove the trees indicated in East Gomeldon Road and plant additional trees/shrubs planted in the island at its junction with Gomeldon Road.	Chase Atkins tree officer to provide quote. That the update is noted.	PS Area Board
m)	Issue No: 13-22-13 Laverstock & Ford PC Introduction of waiting restrictions in Sherbourne Drive	Proposals for the bus stop clearways agreed with the PC. Letters advising residents of the changes be sent in March 2023. Works package to be issued to Milestone in May 2023. Survey work for the wider waiting restrictions requested in Sherbourne Drive is ongoing. Draft proposals to be issued to the PC and local member for comment in May 2023.	That the update is noted.	Area Board

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

n)	Issue No: 13-22-14 Alderbury PC Introduction of waiting restrictions at various locations	Design work commenced. Initial proposals provided to the local member and PC for comment. Revised proposals to be issued to the PC for comment in June 2023. Once the proposals have been agreed the draft TRO paperwork will be produced.	That the update is noted.	Area Board
o)	Issue No: 13-22-15 Firsdown PC Installation of dropped kerb in Firs Road.	As previously advised a land ownership check has been undertaken and the grass verge where it has been proposed to install a dropped kerb has no registered owner is not shown to be within the recorded public highway. Awaiting advice from Legal Services on the best way to claim this land as public highway.	Chase Legal Services That the update is noted.	PS Area Board
p)	Issue No: 13-22-16 Firsdown PC Firs Road Street Nameplates	Project allocated to the Traffic Signing Team. Works package to be issued to Milestone in May 2023.	That the update is noted.	Area Board
g)	Issue No: 13-22-17 Cholderton PM Installation of NAL Sockets	Design work to be completed and works order to be prepared for submission to the Council's new highways contractor in May 2023.	That the update is noted.	Area Board
h)	Issue No: 13-22-18 Newton Toney PC Footway and dropped kerb accessibility improvements in The Croft	Design work commenced. Draft proposals to be circulated to the Parish Council in May 2023 and matter brought to the next meeting of the group for a funding decision.	That the update is noted.	Area Board

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

i)	Issue No: 13-22-19 Grimstead PC Provision of Wild Fowl & Small Wildlife Warning Signs	The PC have not provided any evidence around ducks being habitually found in the road in the vicinity of the pond, although it is acknowledged that such evidence was unlikely to be attainable over the autumn/winter seasons. As such the PC should be asked to try and obtain evidence as we move into the spring and summer seasons. The DfT have again been contacted and asked to provide an update on when formal advice on the use of hedgehog warning signs will be issued or provide information on what criteria they would accept to approve the erection of hedgehog warning signs. The DfT have acknowledged receipt of the enquiry but have not indicated when a response will be provided.	Chase the DfT to provide a response.	PS
j)	Issue No: 13-22-20 Firsdow PC Improvements to the access to Right of Way FIRS5	Works pack issued to Milestone. Works provisionally programmed to be undertaken in June 2023. Exact date of works to be supplied to the PC once known.	That the update is noted.	Area Board
k)	Issue No: 13-22-24 Laverstock & Ford PC Provision of Small Wildlife Warning Signs	The DfT have again been contacted and asked to provide an update on when formal advice on the use of hedgehog warning signs will be issued or provide information on what criteria they would accept to approve the erection of hedgehog warning signs. The DfT have acknowledged receipt of the enquiry but have not indicated when a response will be provided.	Chase the DfT to provide a response.	PS
l)	Issue No: 13-22-25 Laverstock & Ford PC Request to upgrade existing informal crossing point on Riverside Road	Work not yet commenced on this project. Design work to commence in June 2023.	That the update is noted.	Area Board

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

m)	Issue No: 13-22-28 Newton Toney PC Request for School Keep Clear Markings outside of school	Design work commenced. Proposals to be issued to the PC for comment in June 2023.	That the update is noted.	Area Board
n)	Issue No: 13-22-32 Downton PC Request for Playground Warning Sign incorporating. Post Extension for Deployment of a SID in Moot Lane	Project allocated to the Traffic Signing Team. Works package to be issued to Milestone in May 2023.	That the update is noted.	Area Board
o)	Issue No: 13-22-33 Laverstock & Ford PC Request for Pedestrians Crossing Warning Signs	Design work not yet commenced. Design work provisionally programmed to commence in July 2023. Scheme for the provision of warning signs to be developed and a cost estimate brought back to a future meeting of the group for a funding decision.	That the update is noted.	Area Board
p)	Issue No: 13-22-34 Grimstead PC Request for traffic calming measures in East Grimstead	<p>The PC have received requests from several residents for the introduction of traffic calming features in East Grimstead to address perceived speeding problems.</p> <p>The PC have been advised that traffic surveys first need to be undertaken in East Grimstead to ascertain if a speeding problem exists and advised to submit application forms to enable traffic surveys to be undertaken at locations where issues have been reported by residents. No further work to be undertaken on this issue until the results of the traffic surveys are known.</p>	That the update is noted.	Area Board

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

q)	Issue No: 13-23-01 Winterbourne PC Request for to relocate bus stop outside of St. Michael and All Angels Church	The group have previously agreed to support in principle the relocation of the bus stop located outside of the St. Michael and All Angels Church to enable the provision of a bus shelter/seating. PC to advise whether they wish to proceed with the provision of a bus shelter/seat at this location.	That the update is noted.	Area Board
r)	Issue No: 13-23-02 Redlynch PC Request to replace two missing street nameplates at Bowers Hill	Project allocated to the Traffic Signing Team. Works package to be issued to Milestone in May 2023.	That the update is noted.	Area Board
s)	Issue No: 13-23-04 Pitton & Farley PC Request for measures to address speeding concerns in the villages of Pitton and Farley	Work not yet commenced on this project. Design work to commence in June 2023.	That the update is noted.	Area Board

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

6.	Closed Issues			
a)	Issue No: 13-20-3 Laverstock & Ford PC Measures to improve compliance with 40mph speed restriction on the A345 in the vicinity of Mynarski Close.	Lining works completed. Issue has been closed.	That the update is noted.	Area Board
b)	Issue No: 13-22-02 Coombe Bissett PC Request for the introduction of Road Narrows Warning Signs on Homington Road.	All works completed. Issue has been closed.	That the update is noted.	Area Board
c)	Issue No: 13-22-07 Britford PC Request for installation of NAL sockets at three locations to enable the deployment of SIDs	All works completed. Issue has been closed.	That the update is noted.	Area Board
d)	Issue No: 13-22-12 Laverstock & Ford PC Request for additional traffic calming measures in Church Road	A traffic survey was undertaken in Church Road in March 2023. The results of the survey recorded the 85 th percentile speed of traffic using the road to be 27.7mph and the average speed of traffic using the road to be 25.5mph. The results of the traffic survey indicate that a speeding problem does not exist at the location surveyed. Under the Council criteria's for addressing speeding concerns this location didn't meet the criteria for further intervention measures to be considered. and as such the issue is to be closed.	That the update is noted.	Area Board

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

e)	Issue No: 13-23-03 Downton PC Request to re-lay the coloured surfacing that forms part of the Lode Hill on carriageway footway	A brief has been issued to Atkins to progress a scheme to refurbish the traffic signal equipment on Lode Hill in Downton. As part of this brief Atkins have been asked to consider whether a short length of kerbed footway could be provided to replace the existing on carriageway footway. As this design work will be undertaken outside of the LHFIG process this issue is to be closed from an LHFIG perspective. Updates on this matter will be provided directly to the local elected member and Parish Council when available.	That the update is noted.	Area Board
7.	Other Items			
a)	Highway Maintenance Update	In GA's absence PS provided an update on the latest planned carriageway and footway resurfacing works during the 2023/2024 financial year using information GA had supplied. A copy of the information provided by GA is attached as Appendix 1 . SC said it would be really useful to get a forward 12 month programme with dates for any planned resurfacing works. PS advised that information could be requested from Ray McKenzie who was the lead officer in the Major Highways Maintenance Team. CP said it would also be useful if information could be provided on any footway maintenance works that are proposed. PS advised that GA would be able to provide this information.	RR stated that he would contact Ray McKenzie and GA and request that information be provided. That the update is noted.	RR Area Board
8.	Date of Next Meeting:	15 th August 2023		

SOUTHERN WILTSHIRE LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent, and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Southern Wiltshire Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Southern Wiltshire Area Board will have a remaining highways funding balance of £28,725.88 in the LHFIG allocation available for the 2023/2024 financial year.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

There are no specific safeguarding implications related to this report.

Planned Highway Maintenance Schemes 2023/2024

Carriageway Works

Surfacing

Crockford Road, West Grimstead
The Portway (Beehive Roundabout to Ramsbury Drive)

Micro Asphalt

Woodland Drive, Middle Winterslow
Elliott Green, Winterbourne Gunner
Bourne View, Boscombe

Surface Dressing

C321 – 30mph Pitton to A30 Figsbury Ring
Shute End Road' Alderbury

Report To Southern Wiltshire Area Board
Date of Meeting Thursday, 25 May 2023
Title of Report Southern Wiltshire Area Grant Report

Purpose of the Report

- To provide detail of the grant applications made to the Southern Wiltshire Area Board. These could include; community area grants, health and wellbeing, young persons grants and Area Board initiatives.
- To document any recommendations provided through sub groups.

Area Board Current Financial Position

	Community Area Grants	Young People	Health and Wellbeing
Opening Balance For 2023/24	£ 22,642.00	£ 19,321.00	£ 7,700.00
Awarded To Date	£ 0.00	£ 0.00	£ 0.00
Current Balance	£ 22,642.00	£ 19,321.00	£ 7,700.00
Balance if all grants are agreed based on recommendations	£ -4,825.69	£ 15,821.00	£ 4,700.00

Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG981	Community Area Grant	Alderbury Preschool	New Alderbury Preschool Building	£16239.00	£5000.00
<p>Project Summary: Vistry are building us a new brick preschool as part of their Pembroke Gardens Development in Alderbury. This will allow the current preschool to move from a temporary structure with a daily capacity of 29 children across 2 rooms into a permanent structure, housing 42 children across 3 rooms (Babies 7, Toddlers 10, Preschool 25). This will allow us to give more focused care to each age group supporting them to grow and develop. As a charity preschool we have to rely on donations of resources and furniture from our local community due to our financial position and these are all now in desperate need of replacement. We will also need to spread our current resources from a two room setting into a 3 room setting. To allow us to move into our new building we are currently funding raising £50,000 this will allow us to kit our building out with some new adaptable enrichment resources to support all our children as they move through our rooms. We would also like to purchase some specific sensory resources to support special educational needs. Our new building will be situated alongside our current preschool gardens, which will also need to be adapted so that they function correctly alongside the building and the target age groups. While doing this, we would also like to put up a covered outdoor structure which would allow us to spend more time outside during the year, expanding our children's exposure to the outdoors and everything it has to offer.</p>					
ABG1094	Community Area Grant	East Grimstead Reading Room	East Grimstead Reading Room Courtyard Refurbishment	£15973.00	£3000.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p>Project Summary: Refurbishment of the front entrance courtyard, which will result in a useful outdoor space for community activities, and a safer surface for users of the space and the Reading Room itself.</p>					
ABG1146	Community Area Grant	Pitton Community Store Limited	Pitton Community Shop	£12125.00	£5000.00
<p>Project Summary: We require capital funding to cover professional fees for the review of legal documents and for the creation of architect's drawings and plans that will be used to assist in the creation of a community shop in Pitton.</p>					
ABG1153	Community Area Grant	Phoenix Stars	Gymnastics equipment for new gymnasium at Old Sarum	£15105.40	£5000.00
<p>Project Summary: We are seeking assistance to help fund the purchase of new or second hand gymnastics equipment for our new gym at Old Sarum. The gym will be attached to the existing cheerleading gym which is there but will focus on pure gymnastics.</p>					
ABG1154	Community Area Grant	River Bourne Community Farm CIC	Improved Toilet and Wash Facilities	£15500.00	£5000.00
<p>Project Summary: Our visitor numbers are increasing year on year and currently stand at around 23000 per annum. We need to provide increased numbers of toilet units and wash facilities. We also provide alternative outdoor education to increased numbers of primary and secondary students (currently around 80 pupils per week) who require improved washing and shower facilities. In addition to this we generally have up to 10 volunteers a day who need improved facilities. Our existing facilities installed 13 years ago, are no longer fit for purpose.</p>					
ABG1162	Community Area Grant	Winterbourne Cricket Club	Winterbourne Cricket Club Equipment Uplift	£3935.38	£1967.69

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p>Project Summary: Winterbourne Cricket Club (WCC) is a volunteer-led community club that delivers seven teams; All Stars, Dynamos, U11, U13, U15, 2XI (Academy) & 1XI) and directly benefits c. 75 juniors & c. 50 adults. These essential equipment bids will: • significantly enhance junior & senior batting techniques by: - mitigating bowling irregularity, - increasing [repeatable] bowling cadence, • ensure shot visibility, maximise safety and guard against serious injury, • support expansion of the junior & female playing network - with a 20% increase target for 2024, • further enhance the club as a positive local community hub – enabling strong communities in Wiltshire, • further enable community and personnel well-being, • continue to enable the provision of a safe environment for the local community. 1. Bowling machine, battery & balls. £951.40. One of the greatest impairments to junior batting development is the quality, frequency and accuracy (line & length repetition) of the bowling faced. A portable (battery operated) bowling machine would significantly enhance junior & senior batting techniques by providing this. Research also shows that c. 20%-33% junior (<19 years of age) pace bowlers develop a lower back (lumbar) bone stress injury (typically a stress fracture) each season. A bowling machine would reduce the need for over-bowling and protect the health of junior members. 2. Lenovo scoring tablets (x4). £396.00. The use of cricket scoring & management software (i.e. Teamo, Play Cricket, Live Score) is becoming increasingly vital for player understanding of the game, insight & tracking of individual statistics, player & parent visibility of results and live game tracking. To enable this, WCC needs 4 x scoring tablets for the youth & senior managers. This will directly support expansion of the junior & female playing network. 3. Replacement of existing sight screen meshes (x2). £354. Our existing sight screen meshes are damaged (ripped) in multiple areas and no longer bright enough to provision effective sighting of a ball. Replacement will ensure shot visibility, maximise safety and guard against serious injury. This is vital for the delivery of club safeguarding and safe play policy. 4. New sight screens (x 2). £1999.98. Due to the significant number of trees & extensive foliage sited on the boundary and within the batsman’s line of vision, a single sight screen provides insufficient sighting of a bowled cricket ball. We are unable to remove sufficient foliage, nor is it practical to continuously re-sight the second sight screen. Purchase of two additional sight screens (one at each end) will ensure full shot visibility, maximise safety and guard against serious injury. This is vital for the delivery of club safeguarding and safe play policy. 5. Vermin skirt for existing cricket nets. £234. Due to the proximity of neighbouring farm fields, the WCC cricket ground netted square is frequently damaged by borrowing wildlife. To safely and humanely prevent that, a vermin skirt needs to be installed at the base of the existing nets. Total cost: £3,935.77 Grant requested: £1,967.89 Club funding: £1,967.89</p>					
ABG1180	Community Area Grant	Old Sarum and Longhedge CIO	LED light installation	£5884.35	£2500.00
<p>Project Summary: Old Sarum and Longhedge Community Centre wish to change existing fluorescent light fittings, which are expensive and environmentally damaging to run, to more energy efficient LEDs.</p>					
ABG1125	Older and Vulnerable Adults Funding	The Winterslow Friendship Day Centre	Provision of a hot homecooked meal for the elderly	£8000.00	£3000.00
<p>Project Summary: The Winterslow Friendship Day Centre, known as the Tuesday Club, meet every Tuesday between 10am and 3pm for friendship, support, mental and physical stimulation, entertainment and a home cooked lunch. Approximately 25 elderly members from Winterslow and the surrounding area benefit from this facility, the majority of whom are in their 80s and 90s, live alone and for many it is their only outing in the week. The Tuesday Club helps to alleviate loneliness and build friendships and mental wellbeing. The hot homecooked meal is a vital element of the day. The meals are varied, nutritious and delicious and for many a welcome change from ready meals eaten alone.</p>					
ABG873	Youth Grant	Buzz Action Foundation CIO	Nomansland Landford and Hamptworth Youth Club	£8720.00	£3000.00
<p>Project Summary: An open access youth club set in a remote rural setting delivering a regular safe space, premium activities on site, and access to external activities. Encouraging the Youth Club to engage full with the village and enabling social mixing from all backgrounds, especially as the YP go to a variety of different secondary schools, this club re unites freindships and bonds established in the primary years.</p>					

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG1164	Youth Grant	Alderbury Parish Council	Circus Skills	£1875.00	£500.00

Project Summary:

1. Pop Up Activity events in Alderbury, 3 during the Summer holidays, 1 at October half term & 1 during the Christmas Break, each 2 -4 hours long The programme will feature mainly outdoor activities, including some fireflow arts workshops, aerial activities, circus activities and wheeled activities. 2. Development of a social media group for the Alderbury Youth and invite them to other activities in Nomansland, Amesbury and elsewhere as part of the Buzz Action Roadshow. Forming links and offering access to residential activities and other events throughout the year.

1. Background

Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.

Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:

- Community Area Grants (capital)
- Young People (revenue)
- Health and Wellbeing (revenue)

The Area Board will be advised of the funding available prior to their first meeting of each financial year.

2. Main Considerations

2.1. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors need to consider any recommendations made by sub groups of the Area Boards.

3. Environmental & Community Implications

Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

No unpublished documents have been relied upon in the preparation of this report.

Report Author

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Southern Wiltshire Area Board 25 May 2023

Appointments of Representatives 2023/24

1. Purpose of the Report

- 1.1. To appoint Councillor representatives for the Area Board. This will include appointing to Outside Bodies and to reconstitute and appoint to any Non-Priority Working Groups and the LHFIG for the year 2023/24.

2. Background

- 2.1. Area Boards are invited to appoint Councillors to be their respective lead for particular Outside Bodies, Non-Priority Working Groups and the LHFIG. The following guiding principles are in place for Councillors when taking on one of these roles:
 - To be the main Area Board point of contact for local Officers within their respective area
 - To attend (and often Chair) relevant working groups of the Area Board
 - To work collaboratively with relevant local partners and community groups
 - To provide regular updates back to the Area Board in relation to their Group/Outside-Body including providing feedback on the success or limitations of previously funded Area Board grants (if applicable)
- 2.2. The Area Board is invited to appoint Councillor representatives to the Outside Bodies or Non-Priority Groups (which do not fall under one of the Area Board Priority areas) listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, and will be reviewed annually, unless the Board determines otherwise.

3. Main Considerations

- 3.1. The Local Highways and Footpath Improvement Group (LHFIG) operates as an informal working group making recommendations to the Area Board for approval. Terms of Reference are set out in **Appendix B** for information. The Area Board are invited to appoint a Lead Councillor on an annual basis.
- 3.2. Any amendments to the currently appointed Representatives on Non-Priority Working Groups can be agreed by the Area Board here or at any future scheduled business meeting.
- 3.3. If a new Non-Priority Working group is required, the Strategic Engagement & Partnerships Manager will work with the Board to set out the exact purpose and Membership, which would then be agreed by the Area Board at its next scheduled business meeting.

4. Financial and Resource Implications

4.1. None.

5. Legal Implications

5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required. [Protocol 3](#) of the Council's Constitution sets out Guidance to Members on Outside Bodies.

6. Safeguarding Implications

6.1 Processes are in place to ensure Disclosure and Barring Service (DBS) checks are undertaken as appropriate.

7. Environmental Impact of the Proposals

7.1 None.

8. Equality and Diversity Implications

8.1 None.

9. Delegation

9.1 By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.

9.2 The appointment of Councillors and other representatives to Non-Priority working groups operating under the Area Board is a matter for the Area Board to determine.

10. Recommendation

10.1 The Area Board is requested to:

- a. Appoint Members as Lead representatives to Outside Bodies and any new Non-Priority Working Groups as set out at Appendix A;
- b. To Appoint a Lead representative to the LHFIG (listed on Appendix A) and to note the Terms of Reference as set out in Appendix B.

Lisa Alexander, Senior Democratic Services Officer

Appendices:

Appendix A – Appointments to Outside Bodies, Non-Priority Working Groups & LHFIG
Appendix B – LHFIG Terms of Reference

Unpublished background documents relied upon in the preparation of this report

None.

Appendix A

Representative Appointments 2023/24

Appointments on Outside Bodies and Non-Priority Working Groups will continue for the duration of Councillors' terms of office, and will be reviewed annually, unless the Board determines otherwise.

Outside Body	Councillor Representative
Brian Whitehead Sports Association	Cllr Richard Clewer

Non-Priority Working Group	Councillor Representative
N/A	

LHFIG Councillor Representative Note: This position is appointed annually	Cllr Rich Rogers
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LOCAL HIGHWAY & FOOTWAY IMPROVEMENT GROUPS (LHFIG)

TERMS OF REFERENCE

Membership of the LHFIG

The LHFIG will normally be made up of:

- Members of the Area Board
- Town and Parish Council representatives
- Community / Stakeholder representatives

It is recommended that the groups do not normally consist of more than 10 representatives, but for larger community areas this may not always be feasible.

Representatives should act as a conduit between their organisations and the LHFIGs by putting forward the views of the body they represent and providing feedback to its members regarding the work of the LHFIGs. The group members will also need to be mindful of the needs of the community area when making their recommendations, as not all councils and groups may be represented on the LHFIGs.

Recommendations to the Area Board will usually be reached by consensus, but if necessary, these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire councillor. Membership of the LHFIGs will cease when a member ceases to hold the stated office as first appointed, or when a parish/town council or group choose to nominate an alternative representative.

The LHFIGs may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of LHFIGs members

Appointment of Wiltshire Council members to the LHFIGs will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the LHFIGs (e.g. town/parish council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

Media relations

Members of the LHFIGs must not issue press statements on behalf of the Area Board.

Any press statements about the work of the LHFIGs should be agreed between the Chairman of the LHFIGs and the Chairman of the Area Board, and in consultation with

Wiltshire council's communications team. You can contact the communications team at communications@wiltshire.gov.uk.

Meetings

It is recommended that the LHFIGs meet four times a year. Ideally the meetings should be 2 to 4 weeks in advance of the Area Board meetings. Meetings are intended to be limited to the membership set out above and is open to other members of the Area Board who wish to attend. It can be open to public if the LHFIG chair wishes, and by invitation. It should be noted that LHFIGs are advisory bodies and do not exercise delegated decision-making powers. All decisions are to be ratified by the Area Board.

Officer support

Meetings will be attended by relevant officers from Wiltshire Council, including a Senior Transport Planner, a Senior Traffic Engineer, Local Highway Maintenance Engineer and the local Community Engagement Manager. Attendance by officers of other expert knowledge may be arranged when necessary.

Additional support will be provided outside of the meeting by the Corporate Office Business Support unit as currently for Area Boards, for the purpose of arranging meetings, venues, and the production of meeting action notes.

Terms of reference

The LHFIGs have no formal decision-making authority on operational matters or budget expenditure but act as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full LHFIG meeting before being brought to the next Area Board for approval.

The LHFIGs terms of reference are set out at Appendix A:

Examples of projects the LHFIGs can and cannot fund are set out in Appendix B:

Terms of Reference

1. Small-scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small-scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Transport, Waste, Street Scene and Flooding. The funding allocation is a mixture of highways and council capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management.

It cannot be used to fund revenue functions, such as routine maintenance schemes or the provision of passenger transport services.

A list of schemes which the groups can fund in contained in Appendix B

Schemes considered by the LHFIGs must have first been raised through the highway improvement request system and endorsed by the relevant town or parish council.

The LHFIG's can be directed to look at issues identified by Highways Officers when considered appropriate. For example, when an issue is raised for which other centrally held resource does not exist.

In choosing their local transport schemes, Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is more than the total discretionary amount available as part of the group's annual allocation.

Appendix B – Example of projects which can and cannot be funded by LHFIGs

LHFIGs can fund the following:

Pedestrian improvements: including dropped kerbs, new footways, substantive improvements to existing footways, pedestrian crossings (including assessments).

Cycle improvements: new cycle paths, cycle parking / storage.

Bus infrastructure: new and replacement Shelters (subject to agreement on future maintenance liability), bus border kerbs, bus stop road markings.

Traffic signing: new and replacement signs (including signposts), street name plates, village gateways.

New road markings: new and replacement of existing markings.

Speed limits: assessment and implementation.

Waiting restrictions: assessments and implementation.

Footpath improvements: styles, gates, surface improvements to rights of ways (council maintainable only).

Drainage: minor improvements, new gullies.

Street lighting: new installations.

Traffic management measures: including Sockets and posts for SID (Speed Indication Device) equipment.

As a general rule, an asset should exist at the end of the project, i.e. something new that wasn't there beforehand.

LHFIGs cannot fund:

Routine maintenance: such as gully emptying, ditch clearing, hedgerow cutting, pot hole repairs.

Service subsidy: bus services

Promotional campaigns

SID equipment

Improvements for individuals and properties

As a general rule, activities that repair, clean, tidy or remove something that is already present are likely to be considered routine maintenance and cannot be funded by LHFIGs.